

## **Continuity of Learning and COVID-19 Response Plan (“Plan”)**

### **Questions for GSRPs**

#### **WORKSHEET**

*Note: This is a worksheet for GSRPs to prepare their answers and not the official Application Template. While each page has one question, many responses may be less than a page.*

1. Please describe the methods the LEA/PSA/CBO will use to provide alternative modes of GSRP instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

*“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-CD.*

GSRP Response:

The GSRP will provide instruction through multiple outlets. The teachers created extensive packets that were copied and mailed to the homes of the families on April 13, 2020. Another packet will be mailed the week of May 11, 2020. The GSRP staff has been and will be using the Remind app as a primary method of communicating with their families. The teachers have been and will continue to provide assignments from the packets and other activities for the children through the Remind app. For example, teachers have suggested activities such as writing letters in sand or shaving cream. At a minimum, four activities a week are provided to the families. The teachers are also sending videos of themselves performing read alouds, morning message, small group lessons, and virtual meetings. The GSRP teachers have also shared kindergarten readiness activities with the families. The staff has made suggestions to parents to help them structure the day to provide consistency for the children. We are strongly encouraging reading on a daily basis and our Parent Advisory Board is providing a book for every child.

2. Please describe the methods the LEA/PSA/CBO will use to keep GSRP pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

GSRP Response:

The GSRP population is one of the most vulnerable groups in the district. Our priority has been to maintain a connection with the GSRP families since the executive order that closed school on March 13. We have several families who have requested assistance in obtaining food. We have connected those families with our free lunch program, Blessings in a Backpack, and provided resources for the families to access food through other local community organizations. The needs have varied among the families so we have developed an individualized approach to providing resources. The approach of individualizing our support has been successful since schools were closed.

The teachers have been providing at home learning since the school closure and the participation was low. The teachers called the individual families who did not respond or participate in the electronic exchanges that took place. The GSRP staff will hold office hours each week where they are available for parents to contact them. We will also survey the GSRP families each week to check in on their overall wellness and assess what support they may need.

The GSRP staff has provided families with daily routines to help ease children's anxiety so they know what to expect each day.

The families have indicated that the phone calls, videos, and virtual meetings have boosted the spirits of the children.

3. Please describe the LEA/PSA/CBO's plans to deliver GSRP content in multiple ways so that all pupils can access learning.

GSRP Response:

The GSRP staff is providing learning content based on the HighScope curriculum. Packets were mailed home that include HighScope activities. Resources and activities are also shared through the Remind app that are HighScope friendly. The feedback from the parents is that they are not able to work with their children all day. Therefore the teachers have provided educational resources that include ABC Mouse, PBS Kids, and Letter Factory. The resources that have been provided to families are flexible and meet the needs of children with IEPs. We have offered to provide materials in different languages, but the families are fluent in English and have not requested materials to be translated.

4. Please describe the LEA/PSA/CBO's plans to manage and monitor learning by GSRP pupils.

GSRP Response:

The learning packets will be completed by the children with the support of an adult or older sibling. Due to concerns about materials travelling between student homes and school, packets will not be collected back from families but feedback will still be provided by check ins with the teacher. Teachers will check in with families via phone or email to review the learning packet, identify if there are any challenges, and to discuss assignments. The families have enjoyed sending pictures of their children's work to the GSRP staff for review. End of year parent teacher conferences will take place at the end of May or the beginning of June. The teachers have been in contact with the ECS and have shared strategies that are being used to support families. Teachers are logging daily interactions with families in a spreadsheet created and monitored by the principal.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

GSRP Response:

Our plan does not include any additional costs to implement. If we incur costs greater than 10% of a subtotal, we will notify the ISD and attain review and approval before moving forward.

6. Please describe the manner in which LEA/PSA/CBO administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

GSRP Response:

The Continuity of Learning plan was developed with the input from several different stakeholders. The GSRP teachers and assistants worked with the building principal to design a format that would be engaging for families. The plan has been updated to include feedback from the parents. The principal and GSRP staff meet once a week to review the implementation of the plan and make adaptations for moving forward. The teachers have participated in professional development opportunities provided by the district. The principal has been in contact with the Assistant Superintendent of Curriculum, Instruction, Technology, and Assessments to align GSRP at-home learning with the district plan. The Superintendent has also reviewed the CoL plan.

7. Please describe the methods the LEA/PSA/CBO will use to notify GSRP pupils and parents or guardians of the Plan.

GSRP Response:

The plan will be sent through an email from the principal and the teachers will share the plan through the Remind app.

8. Please provide an estimate of the date on which the LEA/PSA/CBO will begin implementation of the Plan, which must be no later than May 7, 2020.

GSRP Response:

The main components of the plan were implemented during the week of April 13, 2020. The full plan will be implemented May 7, 2020.

9. Not Applicable

10. Please describe how the LEA/PSA/CBO will continue to provide or arrange for continuation of food distribution to eligible GSRP pupils.

GSRP Response:

The GSRP children will be included in the district food distribution plan. The district plan is included below:

All children under the age of 18 and Special Education students under the age of 26 are eligible to receive a bagged breakfast and lunch for the duration of the school closure. Children do not have to be registered with South Lyon Community Schools to participate.

South Lyon Community Schools began distributing food on Wednesday March 18, 2020. The food service department prepares bags that contain 7 breakfasts and 7 lunches in each bag. The bags of food are being distributed once a week on Wednesdays to families that need food. There is a central pick up location at South Lyon High School where families in need can come and pick up food bags from the district. Busses are loaded with these bags and transported to other areas in the district with the highest needs for families to pick up. Staff trained in food preparation prepare and package meals, and meals are distributed by food service staff, non-food service district employees and volunteers. The district will continue to provide breakfast and lunch meals as necessary until the date the executive order expires.

The School Messenger notification system, which includes emails, text, and phone messages, has been used to communicate with families about the food service program. Other communication tools include the district's social media sites and the district's website. As an added effort to enhance communications, building administrators also reached out to families to ensure all children who need food service were aware of the program. District food service staff will continue to prepare these meal bags and distribute to families on a weekly basis until June 12, 2020.

11. Please confirm that the LEA/PSA/CBO will continue to pay GSRP school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

GSRP Response:

The district has committed to include GSRP staff in the payment of employees. The staff has been paid since the executive order to close schools on March 13, 2020 and they will continue to be paid through the scheduled 120 days.

12. Provide describe how the LEA/PSA/CBO will evaluate the participation of GSRP pupils in the Plan.

GSRP Response:

The GSRP staff will monitor which families are participating and which families are not participating in the packet and other activities provided. Each week, the teachers will call families who are not participating. A list of children who did not participate will be sent to the principal each week through a Google Form.

13. Please describe how the LEA/PSA/CBO will provide mental health supports to GSRP pupils affected by a state of emergency or state of disaster prompted by COVID-19.

GSRP Response:

Once a week, the principal will survey families to evaluate the needs of the families. The GSRP staff has also communicated with families about their needs during this time. We have worked with the district and local organizations to provide resources to support our GSRP families. The staff has established trusting relationships with families and they will provide resources for mental health or other situations.

14. Please describe how the LEA/PSA/CBO will support the efforts of the intermediate district in which the LEA/PSA/CBO is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that follow it.

GSRP Response:

South Lyon Community Schools will provide child care at the Early Childhood Center, if requested by the Intermediate School District. We will email Kids Club and preschool staff asking for volunteers to provide child care. If we do not have enough volunteers, we will assign individuals under the age of 60, who do not have any underlying health conditions, who do not have any symptoms nor have been in contact with anybody diagnosed with COVID-19.

An employee will be designated to evaluate all people who enter the building for symptoms of respiratory infection, which includes fever, cough, shortness of breath, sore throat, or contact with someone in the past 14 days who was in contact with a person who has a confirmed case of COVID-19. Parents will not enter the building. A staff member would escort children from the parents to the classroom and at pickup, from the classroom to the parents.

15. Not Applicable

