



Application for ESS/willSub[®]

South Lyon Community Schools partners with ESS/willSub[®] to provide substitute staffing services. Please go to www.willsub.com to fill out the on-line application. This is a 2-part application, so please watch your email for the 2nd packet. This is released after packet one is completed and verified by ESS. Most of the communication is via email, please provide a valid email that you have access to.

1. On the homescreen, click on 'start' to begin a new application, located under the red school house.
2. Choose Michigan from the drop down. Acknowledge the information by clicking the box and click on 'submit'
3. Once the first section is completed a verification email will be sent to the email you listed.
4. You will have to click the link in the email to proceed. The verification email expires at midnight the day it's sent. *Please check your junk mail.*

If you have any questions, please contact ESS/willSub[®]

877-855-7264