

## South Lyon Community Schools Open Enrollment for 2021 – MESPA YR

The South Lyon Community Schools 2020 Open Enrollment Sign-up Period begins **Wednesday, October 21, 2020 and ends Friday, October 30, 2020** for all eligible employees. You have until 4:00 p.m. October 30, 2020 to make any changes.

**Effective Coverage Period for this Open Enrollment is January 1, 2021 - December 31, 2021.**

Open Enrollment will only be conducted **online** this year.

1) You are required to make **all** MESSA benefits changes directly online at MESSA's website: [messa.org](http://messa.org)

2) Attached is a 2021 Benefit Election Cost for SY MESPA employees and forms for a **FSA or HSA** for those who are participating for 2021. **If you are participating in a FSA or HSA (additional funds), a new form must be submitted EVERY year.**

**THERE ARE NO REQUIRED FORMS THAT NEED TO BE SENT TO BENEFITS, **except** if you plan to participate in a FSA or will be contributing additional funds into your HSA Account.**

In order to view and make changes to your current group health insurance plans, go to MESSA's website, [messa.org](http://messa.org), and:

- Log on to your account using your username and password. Follow the directions for "First Time Logging into [messa.org](http://messa.org)" or "Forgot Password" if needed.
- Once you have logged on, click on "Online Benefits Website," located in the left panel. You will be routed to MESSA's Online Benefits Website.
- Review your Employee Information.
- **Your current MESSA benefits will remain the same unless you click on "Start Your Enrollment" and make changes.**

The attached User Guide for Open Enrollment walks you through these steps.

To view all plan summaries and compliance information, go to the following link on the District website: [http://www.slcs.us/departments/slcs\\_health\\_benefits.php](http://www.slcs.us/departments/slcs_health_benefits.php)

Contact me at extension 2019 or [markenp@slcs.us](mailto:markenp@slcs.us) with questions.

Thank you,

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