

South Lyon Community Schools
In-District Schools of Choice Program
2019-2020

APPLICATION PROCESS

Applications will be available beginning **March 1, 2019**, at all elementary school building offices, at the South Lyon Schools' Administration Building, 345 South Warren and on our website at www.slcs.us.

Parents who would like their child(ren) to participate in the Schools of Choice Program must apply by completing an application form for each child. Parents are responsible for providing transportation for students choosing to participate in the Program. Every student who participates in the Program needs to re-apply and be accepted each year. However, we will reserve 25% of the available slots per grade, per school, for students who participated in the program the previous year. If necessary, a random selection process will be utilized to identify these students.

An application should be completed only if you are interested in sending your child to a school other than your attendance area school. Your attendance area school is determined by your address. To locate your school, you can use our interactive Boundary Maps available on our website: www.slcs.us. You'll find the link to the maps in the blue list along the left side of our home page. If you have additional questions, please contact the SLCS Transportation Department, (248) 573-8900.

Completed applications must be returned to South Lyon Community Schools Administration Building, Attention: Pupil Services, 345 South Warren Street, South Lyon 48178, by **March 29, 2019**. The office phone number is (248) 573-8134. You can also return the application to any of the elementary school offices. Applications are accepted on a first come-first served basis after the deadline. All applications received before the deadline are given equal attention.

SELECTION PROCESS

- After April 15, we will determine the initial amount of spaces available per school, per grade. We will use existing data regarding new subdivisions and current enrollment figures and will maintain a 5 to 10% factor for new growth at each school. Since our school district is experiencing new growth, it is very difficult to determine how many new students we will receive during the summer.

South Lyon Community Schools
In-District Schools of Choice Program
2019-2020

- **Parents/guardians will be notified via email of their child's placement – While we have historically been able to determine in the spring whether school of choice will be limited at a particular school or grade, the district does reserve the right to change any students back to their original attendance area school through the first full day of school in the fall.** *It may be necessary to deny or close Schools of Choice in some schools and in some grades depending on enrollments during the summer and the resulting class sizes. A random drawing will become necessary if there are more requests than spaces. The District's goal is to ensure equitable class size throughout the school system.*

- The following steps are necessary only if a Random Selection Process becomes necessary due to more requests for a particular school and grade than available spaces.
 - **April 23, 2019** -- Random Selection Process takes place.
 - **April 25, 2019** -- Parents/guardians will be mailed notification of the results of the Process.
 - **May 10, 2019** -- Accepted parents/guardians will need to return a letter of acceptance to SLCS, Pupil Services, 345 South Warren, South Lyon 48178, by this date.
 - **May 24, 2019** -- Waiting list acceptance letters due. If openings occur because some students selected through the Random Selection Process decide not to participate, these openings will be filled according to the number assigned in the random drawing. Parents/guardians will be notified as soon as there is space and they must send an acceptance letter to SLCS Pupil Services.

QUESTIONS

Contact any elementary principal or Pupil Services, 248-573-8134.

**South Lyon Community Schools
In-District Schools of Choice Program
2019-2020 School Year**

QUESTIONS & ANSWERS

- Q. *How is information about the Schools of Choice Program made available to parents?*
- A. There are articles in the *Spirit of South Lyon*, flyers from elementary schools; information in elementary school newsletters; and informational packets are available at Kindergarten Registration. It is also posted on our website - www.slcs.us .
- Q. *May I choose a school outside of the South Lyon Community Schools?*
- A. Not through this process.
- Q. *How will the decision be made whether or not my child will be selected to attend our school of choice?*
- A. If requests do not exceed spaces, families will receive an email notifying them of their placement. If requests exceed spaces, a random selection process will be used. We will reserve 25% of the available spaces per grade per school, for students who have participated in the program the previous year.
- Q. *Will transportation be provided for my child?*
- A. No. Parents are expected to provide transportation.
- Q. *Must I complete a separate application for each child?*
- A. Yes. A Schools of Choice Application must be completed for each child in order to allocate available space in a fair and consistent manner.
- Q. *My child is not attending his/her attendance area school now. Do I need to apply for Schools of Choice to stay in that school building?*
- A. Yes. An application needs to be made each year.
- Q. *What if I move into the District after March 29, 2019? Can I apply to the Schools of Choice Program?*
- A. If space is available, you may be granted permission. However, the deadline for the 2019-2020 school year is March 29, 2019, and all requests made prior to that date receive priority.
- Q. *Do I receive priority in the following year (2020-2021), if I am selected in the Schools of Choice Program this year for (2019-2020)?*
- A. We will reserve 25% of the available slots per grade, per school for students who have participated in the program the previous year. You need to reapply each year. Since our district continues to grow, we need to assess the number of students in each attendance area every year. Understand that acceptance as a school of choice student for one year does not guarantee a spot the following year.

**South Lyon Community Schools
Schools of Choice Program
2019-2020 School Year**

QUESTIONS & ANSWERS
(Continued)

- Q. *Why does applying to the Schools of Choice Program seem complicated?*
A. We must be fair and equitable to all students. We cannot anticipate the number of new students per school/per grade each year.
- Q. *If I have more than one child applying for Schools of Choice, will all my children be chosen?*
A. No. Each child accepted in the program will be selected based on available space and/or a random lottery per grade/per building.
- Q. *If an opening exists during the school year in the school of my choice, could I switch schools at that time?*
A. If there is a sound reason why you want to choose another school, it can be discussed. However, disruption of a student's placement mid-year is not always in the best interest of the child.
- Q. *Do I have to complete an application if I do not wish for my child to attend school outside of his/her assigned attendance area?*
A. No. Your child would remain in his/her attendance area automatically.
- Q. *Why must I apply every year?*
A. Students living within an attendance area have first priority to attend their neighborhood school. Since we cannot anticipate the number of new students per grade/per building, we need to repeat the process each year.
- Q. *When will I be notified that my child's school of choice application has been approved and which school my child will attend?*
A. Parents/guardians will be notified via email of their child's placement. While we have historically been able to determine in the spring whether school of choice will be limited at a particular school or grade, the district does reserve the right to change any students back to their original attendance area school through the first full day of school in the fall. It may be necessary to deny or close Schools of Choice in some schools and in some grades depending on enrollments during the summer and the resulting class sizes. A random drawing will become necessary if there are more requests than spaces. The District's goal is to ensure equitable class size throughout the school system

**South Lyon Community Schools
2019-2020 IN-DISTRICT SCHOOLS OF CHOICE
FOR GRADES K-5**

- Please complete one application for each child. Every student who participates in the School of Choice Program needs to re-apply and be accepted each year.
Each year the number of openings will become more limited.
- **Applications (Grades JKindergarten – 5) must be returned** to any elementary school office or to Pupil Services, South Lyon City and School Administration Building, 345 South Warren, South Lyon by **Friday, March 29, 2019.**
- **Participation in Schools of Choice is tentative through the first full day of the new school year; and transportation will be the responsibility of the parent/guardian.**

Please Print

Student's Last Name Student's First Name Student's Middle Name
 Check here if different from parents'

Name of Parent or Guardian #1

Name of Parent or Guardian #2

Student's Street Address

City, Zip Code

Phone (with area code)

Alternate Phone (with area code)

Parent #1 Email Address

Parent #2 Email Address

ATTENDANCE AREA SCHOOL
(Boundary school based on your address)

SCHOOL OF CHOICE
(School you would like for your student to attend)

School attended last year

Optional—Reason for Request:

- Repeat Schools of Choice
- Child Care
- Other (Use reverse side, if necessary)

Grade of Student in Fall **2019**

Parent/Guardian's Signature

Today's Date

DISTRICT USE ONLY

Date Received: _____ By: _____