

School Emergency Drills

Documentation Form

<u>Type of Drill</u>		<u>Time of Drill¹</u>
Fire Drill ² (of 5)	X	Standard
Tornado Drill ³ (of 2)		Class Change
X Lockdown⁴ (1 of 3)	_____	Recess/Lunch
	_____	Other _____

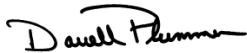
School Name: **Millennium Middle School** School Year: **2016-2017**

Date of Drill: **10/07/16** Time of Drill: **10:00 am**(am/pm)

Total Participants: **Over 900 students/staff**

Name of person conducting drill: **Darrell Plummer** Title: **Assistant Principal**

Signature of principal or designee confirming drill completion:



Drill was coordinated with:

X County/Local Emergency Management Coordinator or designee

AND

Law Enforcement (County Sheriff, chief of police, state police, or designee)

OR

_____ Fire (Fire chief or designee)

¹ At least one drill must occur during lunch, recess, or at another time when a significant number of students are gathered by not in a classroom

² Three of these drills must take place by December 1 and all drills must have reasonable intervals

³ At least one must take place in March

⁴ Must include security measures appropriate to an emergency such as the release of hazardous material or the presence of a potentially dangerous individual on or near the premises. One drill must be prior to December 1 and one drill must be after January 1