



South Lyon Area Youth Assistance

“Strengthening Youth and Families”

•1000 N. Lafayette • South Lyon, MI 48178 • 248-573-8189

Date

Parent Name
Address

Dear _____,

Thank you for participating in South Lyon Area Youth Assistance’s Tutoring Program. We are looking forward to working with you and your tutor.

To get started we will need you to let SLAYA know who you are using as a tutor and give us their contact information so that we can send them their paperwork. Once we receive and approve the tutor’s paperwork, you may start your tutoring sessions. . **Please note that per the conflict of interest policy (policy 3110), teachers cannot tutor students that they directly have in their class.**

SLAYA will pay up to \$25 an hour. Any cost over that will be covered by the family, and arrangements for payment of that difference will be between the tutor and the family. Tutors will be paid monthly based on invoices submitted by them via Google Drive.

You may schedule the tutoring sessions at a time and location of your choosing. Each student will receive a maximum of 10 tutoring sessions. If more funds become available, the student may apply for additional tutoring and we will review their status at that time.

If you have any questions or concerns, please feel free to call the office at 248-573-8189.

Thank you again for being part of the Tutoring Program, and we look forward to a great year!

Sincerely,

Doreen Brant
Youth Assistance Caseworker

Sue Collins-Schroeder
SLAYA Secretary