

ADMINISTRATION OF MEDICATION

Parents/guardians, in consultation with the student's physician, are urged to develop a time schedule which allows the student's medication to be taken at home before and after school hours, when possible and appropriate. Because that is not always possible, the Board directs that the Administration will establish administrative guidelines to govern the administration of medication during school hours.

School staff members who are designated by the building administrator to administer medication will receive in-service training on all District policies and procedures related to this responsibility and documentation of individual completion of training will be maintained. Under no circumstances may school staff prescribe medications, either prescription or non-prescription, such as aspirin, cough drops, etc.

The administrative guidelines shall be appropriately publicized (e.g. through Parent/Student Handbooks and school newsletters).

M.C.L.A. 380.1178, 380.1178a, 380.1179

Michigan Department of Education, Model Policy and Guidelines for Administering Medications to Pupils at School, Policy on Management of Asthma in Schools

*Adopted January 21, 2008*