

### GRADING SYSTEM

The Board requires a grading system for use in the elementary and secondary grades that accurately reflects student achievement relative to the district's curriculum.

The progress of each pupil shall be measured periodically and reports of such progress shall be communicated to the parents or guardian at regular intervals. The report shall reflect the quality of a pupil's performance, relative to the grade level or course standards. Credits earned and course grade shall be based on the student's demonstration of achievement.

Parents will be apprised of the student's progress in the following ways:

- At the elementary level, report cards are provided at the end of each nine week marking period but parents will be notified at the-marking period when a student is not making progress.
- At the secondary level, the district's online grade book system provides real-time reports regarding the progress of a student. Parents who do not have access to the online grade book are able to request paper copies of progress reports, which are then shared every two weeks. Report cards are provided for all secondary students at the end of each semester.
- Parents who have concerns about their student's progress are encouraged to contact the teacher directly.

Grades at the secondary schools are calculated using percentages; a student's GPA is calculated using a four (4.0) point scale.

Beginning with the graduating class of 2017, Advanced Placement (AP) and recognized International Baccalaureate (IB) coursework will be weighted in a student's grade point average using a five (5.0) scale.

While students may check or critique each other's work, they may not evaluate or grade the work. Only teachers may assign grades, in accordance with the elementary and/or secondary guidelines and policies. All grades shall remain confidential.

While teachers are encouraged to display student work, the student's name may be displayed but the formal grade (letter grade, percentages or any other numeric system) may not be visible.

Information regarding the District's grading system shall be published in the appropriate faculty and student handbooks.

*Adopted March 25, 1963*  
*Revised February 20, 1984*  
*Revised June 6, 1994*  
*Revised May 20, 2002*  
*Revised February 2, 2004*  
*Revised November 1, 2004*  
*Revised March 17, 2008*  
*Revised May 19, 2008*  
*Revised March 16, 2015*  
*Revised June 19, 2017*