

**SOUTH LYON COMMUNITY SCHOOLS**  
**345 South Warren**  
**South Lyon, Michigan 48178**  
**(248) 573-8127**

**BOARD OF EDUCATION**

**MAY 16, 2016**

**SOUTH LYON CITY AND SCHOOL ADMINISTRATION BUILDING**

**REGULAR MEETING**  
**7:15 p.m.**

**AGENDA**

CALL TO ORDER BY PRESIDENT BRUMMER

- ITEM 1** ROLL CALL - ESTABLISHMENT OF A QUORUM
- ITEM 2** PLEDGE OF ALLEGIANCE
- ITEM 3** MIDDLE SCHOOL ROBOTICS TEAM PRESENTATION
- ITEM 4** SOUTH LYON AREA YOUTH ASSISTANCE PRESENTATION
- ITEM 5** PUBLIC COMMENTS

This is the time that members of the audience may address the Board of Education regarding any topic, including items on the agenda. Please complete a card (available on the agenda table) and submit to the President of the Board. It is requested that remarks be limited to approximately three minutes.

**SECTION A - ACTION ITEMS**

**ITEM 6**                      APPROVAL OF MINUTES                      **Enclosure 1**

- May 2, 2016 – Study Session *(click to view)*
- May 2, 2016 – Regular Meeting *(click to view)*
- May 2, 2016 – Special Meeting *(click to view)*

**ITEM 7**                      APPROVAL OF BILLS                      **Enclosure 2**

- April Prepays *(click to view)*
- May AP Bill Run *(click to view)*
- May Bond Bills *(click to view)*
- April Wires & ACH Transactions *(click to view)*

**ITEM 8**                      HIRING OF INSTRUCTIONAL STAFF *(click to view)*                      **Enclosure 3**

Background Information: Resignations, growth and retirements necessitate the hiring of the following instructional staff.

<i>Christina Sauchak</i>	<i>Dolsen</i>	<i>1<sup>st</sup> grade</i>
<i>Rachel Robert</i>	<i>Kent Lake</i>	<i>1<sup>st</sup> grade</i>

Recommended Action: Approve the hiring of the teachers listed above effective as of the first New Teacher Work Day of the 2016-17 school year.

**ITEM 9**                      RECOMMENDATION FOR PARTICIPATION IN A NEW ATHLETIC/ACTIVITIES LEAGUE

Background Information: Administration recommends that South Lyon Community Schools take part in the development of, and participates in, a new Athletic/Activities League for the 2017-2018 school year. Pending the commitment of other school districts this spring resulting in at least nine (9) teams, administration may confirm to the KLAA that SLCS will be leaving the KLAA effective the beginning of the 2017-18 school year.

Recommended Action: Approve the Recommendation for Participation as presented.

**ITEM 10**

## BOND 2015 – FURNITURE PACKAGE FOR SALEM MEDIA CENTER

**Enclosure 4**  
*(click to view)*

Background Information: As part of the work included for Bond 2015, bids were taken for the Salem Elementary Media Center furniture. This package was advertised and bids were received on April 28. Nine furniture dealers received bid packages, and three furniture dealers responded. Interior Environments was the low bid as specified for the seating at \$17,506.69 and Dew-El was low bid as specified on the media center wood shelving and tables at \$30,053.34. Adagio, who was low bid, submitted all alternate products that were not equal to the products that were specified.

Recommended Action: Approve the award of a PO contract to Interior Environments for the media center seating in the amount of \$17,506.69 and approve the award of a PO contract to Dew El for the media center wood shelving and tables in the amount of \$30,053.34 as described in the attachments.

**ITEM 11**

## BOND 2015 – FURNITURE PACKAGE FOR SAYRE MEDIA CENTER

**Enclosure 5**  
*(click to view)*

Background Information: As part of the work included for Bond 2015, bids were taken for replacement of the Sayre Elementary media center tables and chairs. This package was advertised and bids were received on April 28. Nine furniture dealers received bid packages, and three furniture dealers responded. An alternate student chair was selected during the bidding period. KI Inc. provided a quote for \$3,932.00 using direct pricing with a cooperative purchasing contract. Dew-El provided the low bid as specified for a total cost of \$8,331.66. Adagio, who was low bid, submitted all alternate products that were not equal to the products that were specified.

Recommended Action: Approve the award of PO contracts for the Sayre Elementary Media Center tables to Dew El for \$8,331.66 and approve the award of a PO contract to KI Inc. for the seating at \$3,932.00 as described in the attachments.

**ITEM 12**      BOND 2015 – FURNITURE PACKAGE FOR EARLY CHILDHOOD CENTER      **Enclosure 6**  
SPECIAL EDUCATION CLASSROOM      *(click to view)*

Background Information:    As part of the work included for Bond 2015, bids were taken for the Early Childhood Special Ed furniture. The other new ECC classrooms will be equipped with existing preschool furniture that is already in the district. This package was advertised and bids were received on April 28. Six furniture dealers received bid packages, and four furniture dealers responded. There were several small items in this package, and we are recommending splitting the award to the dealers that provided the lowest cost for the items that were as close as possible to what was specified. The three dealers would be Lakeshore Learning at \$1,201.73, School Specialty at \$7,370.05 and Interior Environments at \$10,429.17. The total of the awarded contracts would be \$19,000.95.

Recommended Action:      Approve the award of a PO contract to Lakeshore in the amount of \$1,201.73, approve the award of a PO contract to School Specialty in the amount of \$7,370.05 and approve the award of a PO to Interior Environments in the amount of \$10,429.17 as described in the attachments.

**ITEM 13**      BOND 2015 – BID PACKAGE 9 (SITE LIGHTING)      **Enclosure 7**  
      *(click to view)*

Background Information:    As part of the program of Bond 2015, Bid Package 9 was developed to provide LED upgrades to the site lighting poles. J. Ranck Electric quoted the base bid plus the selected alternate of Hardy Elementary for a total of \$79,775. The work will be at Brummer, Dolsen, Kent Lake and Hardy Elementary Schools, the Early Childhood Center and Centennial Middle School.

Recommended Action:      Approve the award of a contract to J. Ranck Electric in the amount of \$79,775 to install LED site lighting fixtures at Brummer, Kent Lake, Dolsen, Hardy, ECC and Centennial Schools.

**ITEM 14**                      BOND 2015 – BID PACKAGE 20 - TEMPORARY CLASSROOMS                      **Enclosure 8**  
(BRUMMER, KENT LAKE & HARDY ELEMENTARIES)                      *(click to view)*

Background Information:    In response to the increased need for classroom space, Bid Package 20 was developed to provide temporary classrooms in the media centers of Brummer Elementary, Kent Lake Elementary and Hardy Elementary including enclosures at each of the ‘neighborhood’ commons areas. The lowest bid contractor was Silverline Contracting with a bid of \$206,700.

Recommended Action:      Approve the award of a contract to Silverline contracting in the amount of \$206,700 to install temporary partitions and neighborhood enclosures in Brummer, Kent Lake and Hardy Elementary Schools.

**ITEM 15**                      BOND 2015 – BID PACKAGE 21 – DOLSEN SANITARY CONNECTION TO                      **Enclosure 9**  
LYON TOWNSHIP                      *(click to view)*

Background Information:    As part of the work in Bond 2015, Bid Package 21 was developed to provide a permanent connection to the Lyon Township sanitary sewer at Dolsen Elementary. The Evangelista Corporation provided the lowest bid with a quote of \$187,000.

Recommended Action:      Approve the award of a contract to the Evangelista Corporation in the amount of \$187,000 to install a permanent sanitary connection at Dolsen Elementary.

**ITEM 16**                      BOND 2015 STORAGE AREA NETWORK                      **Enclosure 10**  
                      *(click to view)*

Background Information:    This agenda item was presented at the May 2, 2016 board meeting. No changes were requested.

Recommended Action:      Award the bid to Presidio (Netech) at a total cost of \$179,439.92.

**ITEM 17** BOND 2015 TECHNOLOGY PURCHASES *(click to view)* **Enclosure 11**

Background Information: This agenda item was presented at the May 2, 2016 board meeting. No changes were requested.

Recommended Action: Award the following: Sehi Computer Products for the HP Chromebook 11 G4 in the amount of \$147,679.20, CDWG for the Acer Chromebook R11 in the amount of \$92,100.00, Inacomp TSG for the HP Probook 440 G3 Notebook in the amount of \$37,094.25, Sehi Computer Products for the HP ProDesk 400 G3 in the amount of \$349,536.00, and Data Center Products for the ZIP-12 and Zip-40 device storage/charging carts in the amount of \$105,361.02.

**ITEM 18** REVISIONS TO POLICY 8220 (EMERGENCY CLOSINGS) – 2<sup>ND</sup> RDG. **Enclosure 12**  
*(click to view)*

Background Information: The proposed revisions to this policy were brought to the Board at the May 2, 2016 meeting. No changes were requested.

Recommended Action: Approve the policy as presented.

**ITEM 19** ACCEPTANCE OF GIFTS *(click to view)* **Enclosure 13**

Background Information: The South Lyon East High School Robotics Team received the following monetary donations to be used for materials, supplies, equipment, travel and other costs.

<i>Magna Powertrain</i>	<i>\$6,000</i>
<i>Lyon Area Rotary Club</i>	<i>\$500</i>
<i>Bradhart</i>	<i>\$500</i>

Recommended Action: Accept the gifts in accordance with policy 9350.

**ITEM 20** ACCEPTANCE OF GIFTS *(click to view)* **Enclosure 14**

Background Information: Bartlett Elementary received the following donations for the Literacy Night Dinner.

<i>Phillip Weipert</i>	<i>\$50 and 200 bottles of water</i>
<i>Subway</i>	<i>5 coupons for a regular 6" sub (valued at \$25)</i>
<i>Bakman's</i>	<i>\$50 gift card</i>

<i>Busch's</i>	<i>\$100 in gift cards</i>
<i>Target</i>	<i>\$25 gift card</i>
<i>Hungry Howie's</i>	<i>25 large pizzas (valued at \$125)</i>
<i>Walmart</i>	<i>\$50 gift card</i>
<i>Kroger</i>	<i>\$50 gift card used for fruit snacks</i>
<i>McDonalds</i>	<i>Orange drink, fruit, tea/water, igloo coolers &amp; cups</i>
<i>Dairy Queen</i>	<i>5 Blizzard certificates (valued at \$15)</i>
<i>Aleko's</i>	<i>1 pizza dinner certificate (valued at \$15)</i>
<i>Costco</i>	<i>\$25 card used for mini water bottles &amp; baked goods</i>
<i>Sam's Club</i>	<i>\$25 card used for plates and napkins</i>
<i>Sky Zone</i>	<i>2 family packs and 500 30-minute jump passes</i>

Recommended Action: Accept the gifts in accordance with policy 9350.

**ITEM 21** ANATOMY & PHYSIOLOGY UNITS OF STUDY *(click to view)* **Enclosure 15**

Background Information: These new units of study were presented at the May 2, 2016 meeting. No changes were requested.

Recommended Action: Approve the Anatomy and Physiology units of study as presented.

**ITEM 22** ANATOMY & PHYSIOLOGY MATERIALS PURCHASE *(click to view)* **Enclosure 16**

Background Information: This purchase was presented at the May 2, 2016 meeting. No changes were requested.

Recommended Action: Approve the Anatomy and Physiology textbooks and lab materials purchase in the amount of \$38,005.96 as presented.

**ITEM 23** CONSUMER MATH UNITS OF STUDY *(click to view)* **Enclosure 17**

Background Information: These new units of study were presented at the May 2, 2016 meeting. No changes were requested.

Recommended Action: Approve the Consumer Math units of study as presented.

**ITEM 24** CONSUMER MATH MATERIALS PURCHASE *(click to view)* **Enclosure 18**

Background Information: This purchase was presented at the May 2, 2016 meeting. No changes were requested.

Recommended Action: Approve the Consumer Math textbooks and classroom materials purchase in the amount of \$13,062.50 as presented.

- ITEM 25** GRADES K-5 ELA READING CURRICULUM ([click to view](#)) **Enclosure 19**
- Background Information: These updates were presented at the May 2, 2016 meeting. No changes were requested.
- Recommended Action: Approve the Grades K-5 ELA Reading units of study as presented.
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- ITEM 26** GRADES K-5 HANDWRITING MATERIAL PURCHASE ([click to view](#)) **Enclosure 20**
- Background Information: This purchase was presented at the May 2, 2016 meeting. No changes were requested.
- Recommended Action: Approve the Grades K-5 Handwriting materials purchase in the amount of \$48,509.40 as presented.
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- ITEM 27** GRADES K-5 MOBILE ART CURRICULUM ([click to view](#)) **Enclosure 21**
- Background Information: These new units of study were presented at the May 2, 2016 meeting. No changes were requested.
- Recommended Action: Approve the Grades K-5 Mobile Art units of study as presented.
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- ITEM 28** GRADES K-5 MOBILE ART PURCHASE ([click to view](#)) **Enclosure 22**
- Background Information: This purchase was presented at the May 2, 2016 meeting. No changes were requested.
- Recommended Action: Approve the Grades K-5 mobile art materials purchase in the amount of \$30,359.02 as presented.
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- ITEM 29** GRADES 11-12 LITERATURE COURSES CURRICULUM ([click to view](#)) **Enclosure 23**
- Background Information: These updates were presented at the May 2, 2016 meeting. No changes were requested.
- Recommended Action: Approve the updated Grades 11-12 Literature units of study as presented.



**ITEM 30** OAKLAND SCHOOLS 2016-17 BUDGET RESOLUTION ([click to view](#)) **Enclosure 24**

Background Information: School districts are required by state law to pass a resolution expressing their support for or disapproval of the proposed Intermediate School District budget.

Recommended Action: Approve the resolution in support of the Oakland ISD 2016-17 Proposed Budget.

**ITEM 31** 2016 OAKLAND SCHOOLS BIENNIAL ELECTION RESOLUTION **Enclosure 25**  
([click to view](#))

Background Information: Oakland Schools is holding its biennial election for their Board of Education on June 6, 2016. The South Lyon Board of Education met at a special meeting on May 16, 2016 to discuss the list of candidates and to appoint a designate to cast a ballot on the Board's behalf.

Recommended Action: Approve the resolution as presented.

**TEN MINUTE RECESS**

**SECTION B - INFORMATION & INQUIRY**

- ITEM 32** ADMINISTRATION
- A. 2016-17 Food Service Meal Prices  
James Graham **Enclosure 26**  
([click to view](#))
  - B. District Improvement Plan for 2016-17  
Lisa Kudwa **Enclosure 27**  
([click to view](#))
  - C. Public Hearing – 2016-17 Recommended Budget  
James Graham **Enclosure 28**  
([click to view](#))
  - D. 2016-17 Millage Rates  
James Graham **Enclosure 29**  
([click to view](#))
  - E. 2016 Summer Tax Collection Fees  
James Graham **Enclosure 30**  
([click to view](#))

F. Legislation

G. Board Committee Reports

- Legislative
- Policy
- Finance
- Facilities Planning

H. Other

**ITEM 33**      REPORTS

- Monthly Financial Report – April 2015 (*click to view*)

**ITEM 34**      PUBLIC COMMENTS

This is a second opportunity that members of the audience may address the Board of Education regarding any topic, including items on the agenda. It is requested that remarks be limited to approximately three minutes.

**ITEM 35**      CORRESPONDENCE

- Retirements (*click to view*)
  - *Karen Hollens*
  - *Paula Zasuwa*

**Enclosure 31**

**ITEM 36**      MEETING DATES

- June 6, 2016, Regular Meeting, 7:15 p.m.
- June 11, 2016, SLEHS/SLHS Graduations, EMU Convocation Center, 2:30/6:00 p.m.
- June 20, 2016, Regular Meeting, 7:15 p.m.

**ITEM 37**      BOARD COMMENTS

**ITEM 38**      ADJOURN