

January 8, 2018

**MINUTES OF THE STUDY SESSION
OF THE BOARD OF EDUCATION
OF SOUTH LYON COMMUNITY SCHOOLS
DISTRICT #63-240 COUNTIES OF
OAKLAND, LIVINGSTON AND WASHTENAW
HELD AT SOUTH LYON CITY AND SCHOOL ADMINISTRATION BUILDING**

CALL TO ORDER

President Clark called the study session of January 8, 2018 to order at 6:30 p.m.

ROLL CALL

Present: Anthony Abbate, Randy Clark, Margaret Fallow, Carrie Hanshaw, Laura Hewitt,
Eric Kennedy

Absent: None

PUBLIC COMMENTS

President Clark offered an opportunity for public comments. There were no comments.

REVIEW BOARD CANDIDATE APPLICATION MATERIALS

President Clark explained the process that had been used in past years when the Board narrowed their choice of applicants. The current Board agreed to use the same selection process. The Board had reviewed the application materials that were submitted from ten community members. Those who had applied were Martin Leftwich, James T. Long, Don Stokes, Kathleen Harmon, Bridgett McDowell, Tami A. Curtis, Jennifer Urtel, Melissa Samluk, Heather-Marie Montilla and Sheryl J. Korsnes. The Board proceeded to share the names of their top candidates and provided the criteria and rationale they used to arrive at their choices. The first round of voting established four top candidates. The Board agreed to interview all four candidates.

SELECT CANDIDATES TO BE INTERVIEWED

The four candidates chosen and listed in alphabetical order are Kathleen Harmon, Heather-Marie Montilla, Melissa Samluk and Don Stokes.

INTERVIEW PROCESS

President Clark identified a quick summary of the interview process. Each candidate will be interviewed individually. The candidates will have two minutes for an opening statement, 20 minutes will be set aside to answer questions from the Board and the candidates will each have three minutes for a closing statement. Each board member will ask two questions, and all candidates will be asked the same questions and allowed the same amount of time to respond. After the Board has interviewed all four candidates, there will be a general discussion of the candidates. Each board member will be asked to pick their top two candidates in an effort to narrow the field. Additional rounds of voting will take place if needed. The Board will discuss the remaining candidates and then choose a replacement interim board member.

ADJOURN

Moved by Mr. Kennedy, supported by Ms. Hanshaw to adjourn the meeting at 7:55 p.m.

Ayes – 6, Nays – 0. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Carrie L. Hanshaw', with a long horizontal flourish extending to the right.

Carrie L. Hanshaw,
Secretary