

March 25, 2017

**MINUTES OF THE STUDY SESSION  
OF THE BOARD OF EDUCATION  
OF SOUTH LYON COMMUNITY SCHOOLS  
DISTRICT #63-240 COUNTIES OF  
OAKLAND, LIVINGSTON AND WASHTENAW  
HELD AT SOUTH LYON CITY AND SCHOOL ADMINISTRATION BUILDING**

**CALL TO ORDER**

Vice President Fallow served as acting president due to the absence of President Clark. She called the study session of March 25, 2017 to order at 8:02 a.m. Ms. Rzyzi served as acting secretary in the absence of Ms. Hanshaw.

**ROLL CALL**

**Present:** Margaret Fallow, Laura Hewitt, Eric Kennedy, Sheila Rzyzi

**Absent:** Anthony Abbate, Randy Clark, Carrie Hanshaw

**Others Present:** Melissa Baker, Superintendent  
Lisa Kudwa, Asst. Superintendent  
Tovah Sheldon, Consultant

**PUBLIC COMMENTS**

Acting President Fallow offered an opportunity for public comments. There were no comments.

**PRESENTATION – “RESEARCH AND BEST PRACTICES IN GRADING AND REPORTING”**

The session was facilitated by Tovah Sheldon, the consultant hired to facilitate our grading and reporting work sessions. Tovah teaches at Spring Arbor University and is also a research assistant and doctoral student at Michigan State University. It was shared that our teachers and administrators have truly enjoyed their work with Tovah.

Tovah welcomed board members and stated the study session is called "Research and Best Practices in Grading and Reporting" and serves two main purposes:

1. *To truly understand the processes and rigor that we, the Grading and Reporting Committee, went through prior to bringing our findings and recommendations to you on April 17th.*
2. *To get a snapshot of the most critical research regarding grading and reporting. This critical and contemporary body of research will give you a foundation that will help ensure you understand the current critical issues (problems/questions) within grading and reporting as well as understand the general reasoning behind potential solutions to these problems.*

The agenda was as follows:

- **Welcome** and warm up
- **What do you know and the purposes of grades**
- **If you were the teacher: Scenarios of what's fair or unfair & why**
- **Complex issues in grading** (Narrowing our focus - what will we or won't we address & why... honoring the work)
- **What does the research say?** (international, national, & state level research)  
Summary, **confirmation of topics framing recommendations** and wrap up

Each member was provided a binder of articles, research and support tools to utilize. The presentation is included. At the end of the meeting Tovah and Lisa reviewed the protocols for the April 17 presentation by committee members.

**PUBLIC COMMENTS**

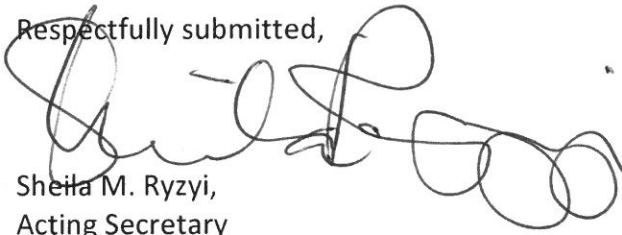
Acting President Fallow offered a second opportunity for public comments. There were no comments.

**ADJOURN**

Moved by Ms. Rzyzi, supported by Mr. Kennedy to adjourn the meeting at 12:20 p.m.

**Ayes – 4, Nays – 0. Motion carried.**

Respectfully submitted,



Sheila M. Rzyzi,  
Acting Secretary