Welcome to the 2018-2019 school year. I am excited to be starting this school year with all of you.

This truly has been an amazing and busy summer as we completed additional Bond 2015 projects. Please let me take a moment to share just a few of the projects that were accomplished this summer.

- HVAC systems at Millennium, Centennial, South Lyon High School, Brummer and Kent Lake
- A new pool timing system for South Lyon High School
- Additional security upgrades at our schools
- Millennium Middle School elevator renovations
- Fencing on various school grounds
- Completion of a school store area at South Lyon High School

For a complete list of the building projects that were accomplished through our community’s support of Bond 2015 please go to our website at www.slcs.us/Parents &Community/Bond Completion Report.

I would like to share our sincere appreciation of the commitment by Granger Construction, Integrated Design Solutions, all the contracted workers and our own custodial, building engineers, technology
and ground crews. Through their hard work and our community’s commitment to South Lyon Community Schools, we truly have the best facilities in the state of Michigan.

During the 2016-2017 school year, members of our school community helped to develop our district’s five year strategic plan. The established goals and action plan were then approved by the Board of Education. The following are the approved goals:

**Community & Communications**

Every community member will be a connected, informed and valued participant in South Lyon Community Schools for the betterment of our students and the community at large.

**Resources**

South Lyon Community Schools will allocate resources to prioritize and support the diverse academic, social-emotional, and health-related needs of all students as well as nurture community partnerships to enhance revenue and increase involvement in the district.

**School Culture**

South Lyon Community Schools will create and foster a culture where school community members are recognized, involved, and accepted, resulting in everyone realizing their value to the school community.

**Curriculum/Instruction/Assessment**

South Lyon Community Schools will maximize each student’s academic, creative, and social-emotional potential in an inclusive learning community, provide diverse academic paths, and inspire a passion for learning.

Work towards these five year goals has already begun, and updates were provided periodically to the Board, building level SIP teams, and our community. Please go to our website at www.slcs.us to see last year’s progress and for updates during the 2018-2019 school year.

This fall we are excited to implement our Junior Kindergarten program. This program is designed as a bridge year for traditional kindergarten and does not replace a kindergarten year. Students will attend Junior Kindergarten and then a full year of traditional kindergarten the following year. Junior Kindergarten is a full day, 5 days a week program that includes instruction and experiences with all content areas, and a strong emphasis on the building blocks of literacy and social-emotional development. Due to the overwhelming response and interest, we are happy to begin this pilot year with a classroom at each of the following elementary buildings: Bartlett, Hardy, Kent Lake and Sayre. We look forward to learning and growing with this new group of young students.

District leadership has also spent time this summer working on school safety. The District Administration meets regularly with the Oakland County Sheriff’s Department and South Lyon Police Department, along
with other key personnel to discuss school safety and other related areas. This committee which has been in place for over 10 years is known as the Safety Administrative Team. From this collaboration, the District will be training the staff in ALICE which is a response philosophy when there is an active intruder in one of our facilities. The two aforementioned departments along with the Washtenaw County Sheriff’s Department will be training our staff in the fall. ALICE stands for Alert, Lockdown, Inform, Counter, and Evacuate. During the training, staff will learn how to respond strategically if put in an intruder situation.

The technology department at South Lyon Community Schools has supported our school safety work through the past Bond work by adding hundreds of cameras throughout our facilities. We continued to add additional cameras this summer. This summer they have also implemented the new phone technology called E911. This will allow first responders to identify the exact phone that makes a 911 call rather than the general building. The E911 upgrade will reduce the response time necessary if the need arises.

Our district has worked collaboratively with our local municipalities to add additional School Resource Officers at our secondary schools. We will have an Oakland County Deputy at each high school and will share one at the two middle schools. In addition, the District has added an Administrative Intern that will be shared by the middle schools. Please welcome them and include them as part of our school community.

To date we have hired 15 new teachers and 11 new support staff. In addition to those new staff members we have also hired the following individuals as a part of our administrative team:

Dr. Michael Lloyd, Principal of the Early Childhood Center
Mrs. Susan Maurus, Principal of Sayre Elementary
Mr. Ross Baker, Administrative Intern for Centennial and Millennium Middle Schools
Mrs. Cherie Myers-Trent, Manager of Food Services

We are happy to welcome all of our new staff members to our South Lyon Community Schools family.

I look forward to this school year as we work together to continue to move our exemplary district forward. I am committed to our mission and will ensure that South Lyon Community Schools continues to provide the highest quality educational process, so that all students can excel as individuals, and become productive and contributing members of society. Thank you to our staff and community for your continued support. Together we make our school community great!
First Day of School - September 4th

Ben Kirby
Assistant Superintendent of Administrative Services

This school year marks my first opening day with South Lyon Community Schools. After having 24 opening days in another District, I look at this opening with great anticipation. Starting my tenure here on January 29th allowed me to see a second semester and the school year come to a close. The start of the school year is especially exciting for students, staff, and parents alike. During my time here I have been able to reflect on the work that has been accomplished in this outstanding District. I have come to recognize what the SLCS stands for to me when I think about this high functioning organization.

The first “S” in SLCS means Spirit. I see a commitment to the respective schools and an ownership from the families and staff assigned to those schools. The Spirit is seen at athletic competitions, fine arts performances, informational nights, and other school functions. It doesn’t matter if it is the “Be East” mantra, being a part of “The Jungle”, the middle school energy, or the elementary school commitment. Spirit is shown everywhere at South Lyon Community Schools.

The “L” stands for Leadership. There is great Leadership in this District. I have worked for five superintendents during my career and Superintendent Melissa Baker is one of the best. She is a great mentor for other leaders and a historian in the District with institutional knowledge that is imperative to success. The Board of Education is an active team that works closely with Superintendent Baker making decisions that impact all stakeholders in the District. The building principals are a group of educational leaders who empower their students, parents, and staff to “own” their building and this creates the aforementioned spirit and passion at our schools. The leadership opportunities for students, especially at the secondary levels, will help our students as they take their next step forward in their journeys.
The “C” stands for Collaboration. The District enjoys quality relationships with their employee groups. This is demonstrated through four year contractual commitments and a formula that gives employees a fair and responsible portion of the foundation allowance granted by the state to fund our school district. The parents of our schools work with the staff in the decision making process by being part of the SIP team. The students collaborate in the classrooms to strengthen their learning in the classroom. The teams in the District offer many collaborative environments for our students to excel, and excel they do!

The final “S” in SLCS stands for Success. Multiple measures tell us that the District is successful. It would be simple to celebrate the academic successes of our students on the state assessments. Their success has been recognized by the U.S. News and World Reports. They recognized both of our high schools again this year. The Michigan Department of Education has released favorable results for our District through their School Index Values. The M-STEP scores and SAT scores continue to be some of the best in the area. Our high schools have been lauded for their Advanced Placement test scores again this year. Let’s not forget about the wildly successful robotics programs in the district and the continuous growth and accomplishments they capture. Our athletic teams have joined a new conference and experienced competition and success unmatched from the past. These are just some of the successes that we have felt despite being the lowest funded District in the area getting the state minimum foundation allowance.

South Lyon Community Schools is a fantastic school district offering a wonderful educational experience. I am proud to be part of this organization and I look forward to the first day of school with excitement as we support all students in their educational journey. SLCS is a Student Centered and Future Focused District.
Welcome

Michael Lloyd, Ph.D.
Principal
Early Childhood Center

It is a true honor to be named the principal of the Early Childhood Center! I taught for 13 years, 11 of those years were spent teaching kindergarten. I taught at Hardy Elementary School for my entire career except for last year, as I was fortunate to be part of the staff that opened up Pearson Elementary School. I visited the ECC my first year teaching and I was extremely impressed by the ECC during that visit. It is an outstanding building, with a caring staff, and children eager to learn.

I earned a bachelor’s degree in early childhood education from Eastern Michigan University, a master’s degree in educational leadership from Concordia University, and a Ph.D. in early childhood education from Oakland University. My wife Shelley is a teacher, my son Hudson will be entering third grade, and my daughter Estelle will be entering first grade. It was not that long ago, I was dropping Estelle off at preschool and peeling her off my leg. I know the great moments and challenges parents of a preschooler face!

I am really excited to work with the families and the staff at the ECC! Together we will work hard to create an environment where South Lyon’s youngest students are safe, motivated, and are inspired to learn! The building has had strong leadership and it is my goal to create a smooth transition. I place community as a top priority. Please feel free to stop by and I am more than happy to discuss our ECC community.

I love South Lyon Community Schools and I truly believe we provide the highest quality of education. You have selected an outstanding community to raise your children!
Welcome

Susan Maurus
Principal
Sayre Elementary

I hope that you and your family had an enjoyable summer and were able to recharge as we head into the fall! I am excited and ready for the 2018-2019 school year and look forward to partnering with you.

It is with much pleasure that I introduce myself to you as your new Principal at Sayre. I have been an educator for over 16 years and come to you with a wide range of experience as both an elementary classroom teacher in South Lyon Community Schools and an elementary administrator in the South Redford School District and Ann Arbor Public Schools. I am thrilled to join our wonderful community!

As your child’s Principal, my commitments are:

- To have high expectations for ALL students, faculty and staff
- To have open, honest and timely communication
- To provide your child with a safe, orderly and productive environment where all children are cared for, respected, engaged, supported and challenged
- To uphold an environment where the love of learning is central to all that we do
- To ensure that all decisions we make go through the filter of what is best for our students
- To treat your child just as I would hope that my own children would be treated

On a personal note, I love to spend time with my husband, Jeff, and three daughters, Gemma, Gigi and Maddie, who range from preschool to middle school. I enjoy traveling as much as I can, as I love learning and adventure. My favorite travels have included the Terracotta Warriors in Shaanxi, China and the Cedars of Lebanon.

Thank you for the opportunity to serve as your Principal. It is with a strong commitment that I am joining our community to lead and learn together. I look forward to meeting each of you this upcoming school year. I will be available to listen to any questions, concerns or ideas you would like to share.

Proud to be an Explorer!
We are excited to implement our Junior Kindergarten Program during the 2018-19 school year.

Junior Kindergarten is a program that Districts can offer to "young 5s" or students who need a transition year prior to enrolling in a traditional kindergarten. This program is designed as a bridge year for traditional kindergarten and does not replace a kindergarten year. Students will attend Junior Kindergarten and then a full year of traditional kindergarten the following year. Junior Kindergarten is a full day, five days a week program that includes instruction and experiences with all content areas, and a strong emphasis on the building blocks of literacy and social-emotional development.

Previously, as elementary families may recall, information was shared about the potential of this program in the spring. Due to the overwhelming response and interest, we are excited to begin this pilot year with a classroom at each of the following elementary buildings: Bartlett, Hardy, Kent Lake and Sayre. We look forward to learning and growing with this new group of young students.

We have been hiring the teachers for this program during the summer. Our plan is to have a paraprofessional supporting the teacher in each classroom. The class size for the program is slated to be around 20 students. Look for additional information coming from the elementary schools.
Board of Education 2018-19 Meeting Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 16, 2018</td>
<td>August 20, 2018</td>
<td>September 17, 2018</td>
<td>October 1, 2018</td>
<td>October 15, 2018</td>
<td>November 5, 2018</td>
</tr>
<tr>
<td>Fiscal Mtg.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>November 19, 2018</td>
<td>December 3, 2018</td>
<td>January 22, 2019</td>
<td>February 4, 2019</td>
<td>March 4, 2019</td>
<td>March 18, 2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tuesday</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Organizational Mtg.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April 15, 2019</td>
<td>May 6, 2019</td>
<td>May 20, 2019</td>
<td>June 3, 2019</td>
<td>June 17, 2019</td>
<td></td>
</tr>
</tbody>
</table>

The Board of Education meetings are held at 345 South Warren, South Lyon, MI 48178 in the auditorium. Meetings beginning at 7:00 p.m. Special presentations by student groups, when scheduled, will begin at 6:30 p.m.

Agendas are provided at board meetings. They are also available the Friday preceding the board meeting in the Superintendent’s office and on the District website at www.slcs.us.

Parents, students, staff and other community members are invited to attend board meetings. Doing so helps develop an understanding of the role of the board in developing and maintaining a quality educational program for children in the District. Any individual with comments or concerns about the programs and policies of the District may speak at a board meeting during two times reserved for community participation. The board values citizen participation and encourages community members to attend meetings regularly.

The Board of Education meetings are video taped. They will be available on www.slcs.us within two days of the scheduled meeting.
The Board of Education

The Administration is governed by a publicly elected Board of Education. Current members of the Board are listed below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
<th>(term expires)</th>
</tr>
</thead>
<tbody>
<tr>
<td>G. Randall Clark</td>
<td>President</td>
<td>10030 Seven Mile Rd.</td>
<td>734.353.5472</td>
<td><a href="mailto:clarkr@slcs.us">clarkr@slcs.us</a></td>
<td>12/31/2020</td>
</tr>
<tr>
<td>Margaret E. Fallow</td>
<td>Vice President</td>
<td>1041 Birchway Ct.</td>
<td>248.880.2089</td>
<td><a href="mailto:fallowm@slcs.us">fallowm@slcs.us</a></td>
<td>12/31/2018</td>
</tr>
<tr>
<td>Carrie L. Hanshaw</td>
<td>Secretary</td>
<td>25847 Cobblers Lane</td>
<td>248.437.4449</td>
<td><a href="mailto:hanshawc@slcs.us">hanshawc@slcs.us</a></td>
<td>12/31/2018</td>
</tr>
<tr>
<td>Laura L. Hewitt</td>
<td>Treasurer</td>
<td>61723 Mustang Drive</td>
<td>248.880.9368</td>
<td><a href="mailto:hewittl@slcs.us">hewittl@slcs.us</a></td>
<td>12/31/2018</td>
</tr>
<tr>
<td>Kathleen J. Harmon</td>
<td>Trustee</td>
<td>25869 McCrory Lane</td>
<td>734.845.0885</td>
<td><a href="mailto:harmonk@slcs.us">harmonk@slcs.us</a></td>
<td>12/31/2018</td>
</tr>
<tr>
<td>Eric E. Kennedy</td>
<td>Trustee</td>
<td>903 Westbrooke Dr.</td>
<td>248.444.4395</td>
<td><a href="mailto:kennedye@slcs.us">kennedye@slcs.us</a></td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Anthony R. Abbate</td>
<td>Trustee</td>
<td>24518 Brompton Way</td>
<td>734.716.5534</td>
<td><a href="mailto:abbatea@slcs.us">abbatea@slcs.us</a></td>
<td>12/31/2020</td>
</tr>
</tbody>
</table>
School Buildings Start and End Times

South Lyon High School
South Lyon East High School
Full day - 7:20 a.m. to 2:13 p.m.
1st day, Half days, Exam and Assessment days
7:20 a.m. to 10:34 a.m.

Centennial Middle School
Millennium Middle School
Full day - 7:35 a.m. to 2:28 p.m.
1st day, Half days, Exam and Assessment days
7:35 a.m. to 10:49 a.m.

Early Start Elementary Schools
Bartlett, Kent Lake, Pearson & Sayre
Full day - 8:15 a.m. to 3:18 p.m.
1st day & half days - 8:15 a.m. to 11:09 a.m.

Late Start Elementary Schools
Brummer, Dolsen, Hardy & Salem
Full day - 8:57 a.m. to 4:00 p.m.
1st day & half days - 8:57 a.m. to 11:51 a.m.
**South Lyon High School**  
Walk-In Registration  
Tuesday, August 21st  
Juniors  
10:00 - 11:30 a.m.  
Wednesday, August 22nd  
Sophomores  
8:00 - 9:30 a.m.  
Thursday, August 23rd  
Freshman Orientation  
8:00 - 1:30 p.m.  
Friday, August 24th  
Make Up Day (all students)  
9:00 - 11:00 a.m.

**South Lyon East High School**  
Walk-In Registration  
Wednesday, August 22nd  
Sophomores  
9:00 - 11:00 a.m.  
Thursday, August 23rd  
Seniors  
9:00 - 11:00 p.m.  
Thursday, August 23rd  
Juniors  
12:30 - 2:30 p.m.  
Friday, August 24th  
Freshman Orientation  
8:30 - 2:00 p.m.  
Monday, August 27th  
Make Up Day (all students)  
9:00 - 11:00 a.m.

**Millennium Middle School**  
Tuesday, August 28th  
6th Grade Orientation (WEB)  
10:00 a.m. to 12:00 p.m.

**Centennial Middle School**  
Friday, August 24th  
6th Grade Orientation (WEB)  
8:00 a.m. to 11:30 a.m.

**All Elementary Schools**  
Friday, August 31st  
Class assignments available on Skyward

**High School online registration closes August 24th. Schedules will be available online on August 27th.**

**Elementary parents are now completing much of the required back to school paperwork online. As a part of this process, student class assignments will be available online in Skyward Family Access beginning August 31, 2018 at 12:01 AM for all students whose parents have completed the Back to School Online process.**

After August 31, 2018 at 12:01 AM, any parent who has completed the process can log into Skyward Family Access and click on the Schedule tab for each child to view his/her assigned teacher.

**There will be no class lists posted at school buildings or online.**
Media Communications

South Lyon Community Schools uses several types of communication resources to inform our students, parents and the community about news, information and events regarding our district.

With Skyward Family Access, parents and guardians are able to view their own child's grades at the middle school and high school levels as well as links for attendance, health records, student demographics, schedules, food service information and discipline reports. For this reason we ask that you not share your login and password. Students in middle school and high school have their own login and password to view their grades only.

Elementary parents and guardians are able to view attendance, health records, student demographics, and food service information. If your login and/or password is misplaced or you did not receive one, please contact the school office where your child attends.
Skylert (School Messenger) provides the District with the ability to send instant communication via phone, SMS text message, and email to parents and staff. Our goal is to utilize this effective and efficient communication system as part of our continuous effort in keeping staff, students and parents informed and safe!

In order for Skylert to be effective, we ask you to review and update your contact information and notification preferences in your Skyward Family Access account. We highly recommend updating your information, as we will be relaying important District updates during the school year.

To make changes to your Skylert preferences, log in to Skyward Family Access. (If you do not know your family access login and password, please contact your child’s school office.) Once logged-in, click on Skylert on the General Information menu on the left navigation bar. Your Skylert settings will display. If you desire to make changes, click on Edit on the right of the screen. Please contact your child’s school office staff if you have questions regarding changes to your Skylert account.

Note: Only Primary Guardians are able to update the Skylert primary contact information via Family Access.

The Skylert notification system allows South Lyon Community Schools the ability to disseminate information to parents and staff by way of three notification types: Emergency, General, and Attendance. Emergency notifications will reference events such as school closings, safety related incidents, and other emergency notifications determined by District administrators. General notifications are for informational purposes only and will reference various District and school events and information.

Attendance notifications will only be generated if your student has an unexcused absence for one or more periods during an instructional day.

### Video Surveillance and Electronic Monitoring

In order to protect Board property, promote security and protect the health, welfare and safety of students, staff and visitors, the Board of Education authorizes the use of video surveillance and electronic monitoring equipment on school property, in school buildings and school buses. Information obtained through video surveillance/electronic monitoring may be used to support investigations when persons are accused of breaking the law, Board policy, or the Code of Student Conduct. (i.e., it may be used as evidence in disciplinary actions and criminal proceedings).

### Entering School Buildings During School Hours

When entering a school building during the times the doors are locked, you will need to adhere to the following procedure. Please have your I.D. out, stand on the marked area on the ground and hold up your I.D. to the camera. Once you are in the building, please go directly to the school office and get a visitor or volunteer badge.
Credentialing Process

In our continuing quest to ensure that all children are successful, the District utilizes the Credentialing model along with our school improvement process. Procedures and criteria for "credentialing" students annually at the end of grades 5-9 were determined by a committee of teachers, parents and administrators. By credentialing our students, we will be working toward demonstrating that each student has attained the skill level necessary for success at the next level of his or her South Lyon education. Credentialing status is based on State and District assessment data. Credentialing instructional plans may be developed for students in the areas of mathematics, language arts (reading and writing), and employability skills (habits of mind) at all levels. Secondary students may also have credentialing plans in reasoning skills which will be assessed, in part, through data collected in social studies and science classes.

If a student is credentialed, we will be developing a plan to assist the teacher(s) in future grades in planning for the student’s instructional needs. In other words, an instructional intervention/support plan will be developed and then research-based strategies will be implemented within the regular classroom the following year.

The credentialing plans are instructional interventions to assist the student, but they do not influence decisions about promotion or retention, nor do they result in any change of a student’s schedule. Parents or guardians of “non-credentialed” students were notified by a letter mailed home. More information is available at each building.

We look forward to working with parents and students as we implement the credentialing process to meet the individual needs of our students.

Entering Junior Kindergarten and Kindergarten

Michigan law (Public Health Code, Act 368, and Michigan School Code, Act 291) requires a vision screening for kindergarten entrance. Vision screening done by a health department technician, a physician or an eye doctor fulfills this requirement. Oakland County Health Division offers free vision screening for County residents. Call 248-424-7070 for an appointment.

Learning Opportunities for Home Schooled Children

South Lyon Community Schools provide excellent learning opportunities for all school-age children during the school day. If you choose to homeschool your child, please be aware that you may still register your child for classes such as world language, physical education, the arts, etc.

To hear about these classes and/or to enroll in these classes, please register at the school which your child would be assigned to based on your school boundary. Your child(ren) cannot attend without the required immunizations or waiver.
Requirements for Student Immunizations

Due to immunization rules from the Michigan Department of Community Health, waivers exempting children from receiving immunizations can no longer be obtained from a school or childcare. Non-Medical waivers based on religious or philosophical beliefs must first be certified at the Oakland County Health Division. Parents/guardians of children who are unable to receive vaccinations due to medical reasons should consult their healthcare provider for a medical waiver form.

For more information, go to www.oakgov.com/health or contact Nurse On Call (NOC) at 1-800-848-5533. You will need to provide up-to-date immunization records required by law for all students.

Junior Kindergarten and Kindergarten enrollees must also show proof of vision screening.

Disclosure of Personal Information

If you do not want the following information available to the public, notify your building principal before October 1, 2018. In accordance with FERPA (20USC 1232[g]) the Board of Education of SLCS has designated the following as “directory information:”

- The student’s name
- The names of the student’s parents
- The student’s address
- The student’s date of birth
- The student’s class designation
- The student’s achievement awards or honors (not scholastic grades)
- The student’s extracurricular participation
- The student’s weight and height, if a member of an athletic team
- The student’s photograph
- The name of the school district the student attended before enrolling

While all other information concerning students of the District remains confidential and will be released only in accordance with the school District’s Student Record Policy, “directory information” will be released to a requesting party unless a parent or an eligible student advises the school district that such information should not be released regarding that particular student, by contacting the student’s building principal.

High school students and their parents/guardians may prevent disclosure of a student’s name, address and telephone number to military recruiting representatives (who can only use that data to provide information to students concerning educational and career opportunities available in the U.S. Armed Forces or service academies) by submitting a signed written request to that effect to the school principal.
Contingency Plans

Occasionally, school systems have to send students home early due to weather conditions, power outages, boiler failure and so on. Although we try to avoid sending students home early, there have been times in the past and there will, no doubt, be times in the future when this action is necessary.

Please discuss this possibility with your children, and devise a plan for them to follow. Your plan might involve going straight home and calling a parent at work. It might involve going to the neighbor’s home, if the neighbor agrees. It might involve a high school student staying at home with the younger children.

Whatever plan is decided upon, make sure your child(ren) know it and follow it, for their safety and your peace of mind. Whenever possible, students at the elementary level will not be released unless a contact has been made with a parent, guardian, or other individual listed on their emergency card.

Please continue to keep emergency contact information up-to-date for all students regardless of their ages. You can update your students information on Skyward or contact your students school office.

Solving school-related problems

If you have a concern involving the schools, it can be resolved effectively if you contact the right person. If the concern involves any aspect of school life such as a teacher, student conduct, course or textbook concerns, contact the school’s principal. He or she can refer you to the person who can assist.

If the issue remains unresolved at that level, then you may contact the Administration Building to share your concern. Following the chain of command can resolve the issue efficiently and effectively. Ninety-nine percent of all problems are the result of a misunderstanding.
Parent Participation

South Lyon Community Schools believes in the participation of parents and guardians in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that:

- Parents and guardians play an integral role in assisting their child’s learning;
- Parents and guardians are encouraged to be actively involved in their child’s education at school;
- Parents and guardians are full partners in their child’s education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.

South Lyon Community Schools’ parents and guardians are encouraged to attend Curriculum Nights, Parent/Teacher Conferences, and school events and activities. Parents are apprised of their student’s progress through report cards, communication with staff, and, at the secondary level, through the use of an online reporting family access program. Through the PTO and C.H.E.E.R.S. programs, volunteers are utilized throughout the District. Parents, guardians and community members share in District and building-level decision making as they serve on District committees and on building Shared Involvement Teams.
The South Lyon Community School District greatly appreciates the support of our families and the involvement of parents/guardians as volunteers through the CHEERS program. While we welcome parent/guardian volunteers, it is important that we follow Board Policy 9230 (District Volunteers) which states that, “Any person who volunteers to work with the District shall be screened annually through the Internet sites for the Sex Offenders Registry (SOR), the Internet Criminal History Access Tool (ICHAT) criminal history records check and/or the Offender Tracking System (OTIS), prior to being allowed to participate in any activity or program.” This screening process is to ensure the safety and security of our students and staff in each building.

It is also important to remind all volunteers that they shall agree to abide by all Board Policies and District Guidelines while on duty as a volunteer. This includes, but is not limited to, following the sign-in procedures established at each building, wearing proper identification while volunteering, maintaining confidentiality of each student, remaining in a location visible to district staff when working with students, reporting all behavior concerns to the lead teacher and/or building principals, and refraining from disciplining or touching students in a corrective manner.

Volunteers are covered under the District’s liability policy, but are not covered by its health insurance policy nor are they eligible for Workers’ Compensation.

If you would like to serve as a volunteer at your child’s school, you are required to complete the Volunteer Background Check Authorization form which can be found on the district website On-line Volunteer Form

This process must be repeated annually.

Volunteers will be processed at the building level and the names of approved volunteers will be maintained in a database and shared with all SLCS building office staff and CHEERS coordinators. Buildings may only utilize approved volunteers. Buildings will follow their own established processes for contacting approved volunteers throughout the school year.

Thank you again for your support and willingness to serve as a volunteer with South Lyon Community Schools.
The South Lyon Community Schools has adopted the following mission statement:

In support of our community, the mission of the South Lyon Community Schools is to provide the highest quality educational process so that all students can excel as individuals and become productive contributing members of society.

To accomplish our mission, the South Lyon Community Schools endorses the concept of a Shared Involvement Process (SIP) as the necessary and appropriate means by which all educational decisions of the highest quality are most likely to be achieved at all levels.

The following are examples of the many benefits of the Shared Involvement Process:

- Improving the morale of the staff
- Focusing accountability for decisions
- Bringing resources in line with school goals
- Nurturing and stimulating new leaders
- Increasing quantity and quality of communication
- Increasing ownership into decisions to be made
- Placing decisions at the closest level to those affected
- Promoting input of a greater and more diverse nature

**So what is Shared Involvement Process (SIP)?**

SIP is a process for soliciting, collecting, evaluating, and using information and the expertise of educational partners for the purpose of making and implementing decisions that will improve or enhance student achievement.

The building SIP committee may implement decisions that do not impact other buildings in the District, do not require the expenditure of more funds than are available in the approved budget and do not conflict with District goals, procedures, policies, collective bargaining agreements or federal or state laws or requirements.

**Building Committee**

Each building will have a committee consisting of the building principal, a minimum of two elementary teachers and, at the secondary level, a minimum of three teachers or a ratio of 1:500 students. Teachers will be chosen in a manner acceptable to the staff.
Also on the committee will be a minimum of one support staff member and, when possible, representation from the community. Parent representation will equal the number of teachers and will be chosen by the SIP or by other parents in the school. At each middle school, two eighth grade students may be members when deemed appropriate. At the high school level, a total of four students, one from each grade, will be selected under the direction of the student government.

**Responsibilities**

The responsibilities of the SIP are to review and/or approve, when appropriate, the school improvement efforts, e.g., each phase of the credentialing and AdvancED process, M-STEP outcomes and MDE School Accountability Measure Plan requirements and outcomes, and school climate and safety issues. These items will be included on the SIP agendas when appropriate.

**Duration of Terms**

The duration of terms will be implemented to ensure continuity of membership. Prospective members should be made aware that a commitment of time will be necessary to deal effectively with these building issues and responsibilities.

**How do I learn about my school’s SIP Committee?**

SIP committees meet monthly, and each school's agenda and meeting minutes are posted on the South Lyon Community Schools website at www.slcs.us. Minutes are also shared in newsletters and at PTO meetings.

The schools’ SIP committees would like to provide parents and community members the opportunity to share questions, comments, or concerns. Feel free to contact a SIP member or your school principal.

The District and SIP committees encourage all members of the school community to learn about the Shared Involvement Process and support our mission to increase achievement for all students.

**District Policies & Procedures**

The South Lyon Board of Education developed specific District policies regarding student and staff behavior. Policies and/or procedures cover virtually all areas of behavior including smoking, drugs, dress, weapons, sexual harassment and use of the Internet. Each building’s Parent/Student Handbook also provides a compilation of information that every parent and student should know. Copies of building handbooks, The Code of Student Conduct and District policies are available at each school building or at www.slcs.us.
PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- **Consent before students are required to submit to a survey that concerns one or more of the following protected areas** (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.

- **Receive notice and an opportunity to opt a student out of**—
  1. Any other protected information survey, regarding loss of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law.
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

- **Inspect, upon request and before administration or use**—
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.
These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. South Lyon Community Schools will directly notify, such as through U.S. Mail or e-mail, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for parents to opt their child out of participation in the specific activity or survey.

South Lyon Community Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated during the school year may contact the school principal or file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202
Project FIND Special Education/ Section 504 Notice

The South Lyon Community School District offers evaluations, programs, and services to individuals who are identified as having, or who are suspected of having, a disability as defined in either the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973. These services are available to eligible persons ages 0-26 who reside within, or attend a K-12 school program within, the South Lyon Community School District attendance boundaries.

Referrals are accepted from parents, staff members, community agencies, and other interested parties. For more information about available services, parent/student rights or referral procedures, contact the South Lyon Community Schools Office of Special Education at 62500 W. Nine Mile Road, South Lyon, MI 48178, or call 248-573-8220.

Personal Curriculum

In order to earn a high school diploma, students must meet all of the requirements defined by the Michigan Merit Curriculum (MMC) and our Board of Education Policy 5460. A personal curriculum is a process to modify specific credit requirements and/or content expectations based on the individual learning needs of a student. It is designed to serve students who want to accelerate or go beyond the MMC requirements and students who need to individualize learning requirements to meet the MMC requirements. Students are entitled to a personal curriculum upon request. For more information, see Board of Education Policy 5460, Graduation Requirements.

Storm Water Management Plan

The National Pollutant Discharge Elimination System (NPDES) requires the District to submit an annual storm water management plan update to the Department of Environmental Quality (DEQ). The required annual report was submitted and reviewed and found to be in compliance with the COC No. MIS040076 of the MS4 Jurisdictional General Permit No. MIS040000. The South Lyon Community Schools Storm Water Management Program Plan can be viewed in its entirety at the District website at www.slcs/departments/griswold_operations_center/stormwater_management.php

Title IX Policy

It is the policy of South Lyon Community Schools to comply with all of the guidelines for Title IX as adopted by the Department of Health, Education and Welfare.

The District does not discriminate on the basis of sex in its educational programs, curricular and extra-curricular activities. The District has established a Title IX grievance process. Questions regarding that grievance process should be directed to the Title IX coordinator, the Assistant Superintendent for Administrative Services at 248-573-8130.
Annual Advisory to Parents/Guardians - Pest Management

As part of South Lyon Community School’s pest management program, pesticides are occasionally applied. In accordance with Department of Agriculture Regulation #637, parents have the right to be informed prior to any pesticide application made during the days school is in session. If you need prior notification, the following information should be provided to the District:

- parent/guardian name
- student name
- school student attends
- parent/guardian/student address
- day and evening contact phone numbers

Please indicate whether you wish to be notified of a scheduled pesticide treatment inside of the school building, a scheduled pesticide treatment on the outside grounds of the school, or both.

Requests for notification must be made in writing on the forms provided by each school. Questions regarding pesticide treatments may be directed to Chris Bullinger, Manager of District Facilities and Grounds at 248.573.8920, or email bullingerc@slcs.us.

South Lyon Community School District Asbestos Hazard Emergency Response Act (AHERA) Notification

The Environmental Protection agency (EPA) requires that each year District workers and building occupants receive notification about asbestos activities such as response actions and inspections. The purpose of this correspondence is to meet those requirements and familiarize you with the asbestos related activities that have been conducted in South Lyon Community Schools during the past year.

Management Plans - The existing Management Plans are located in the Main Office of each building and are available for review. A copy of each Management Plan is also located at the Griswold Operations Center, 22727 Griswold Rd., South Lyon, MI 48178.

Periodic Surveillance - The AHERA regulation requires surveillance of the condition of asbestos containing materials every six months. This monitoring is being conducted as required by the asbestos standard. Re-Inspection (the AHERA regulation requires a three year re-inspection) of the condition of asbestos containing materials in all school buildings. All monitoring is being conducted by State of Michigan accredited asbestos inspectors, and results are located in the management plans.
Hiring of Substitute Employees

Looking for some extra cash but not interested in a full-time job? Then you should consider becoming a substitute employee in the South Lyon Community Schools. The nice thing about subbing is it lets you determine how often you would like to work. We are always looking for substitutes in most of our schools and departments.

- Guest teachers: We hire our guest teachers through Professional Contract Management Inc. (PCMI). Guest teachers make $100.00 per day. Contact the Personnel Department at (248) 573-8140 if you are interested in being a guest teacher or email a letter of interest and a resume to dropiewskik@slcs.us

- Currently we are only accepting guest teacher applicants who meet the following criteria:
  - Has obtained at least 60 semester college credit hours or an associate degree.

- Substitute bus drivers: A substitute driver must possess or obtain a Commercial Driver’s License (CDL) and undergo training, which we provide. Sub drivers start at $15.00 per hour. Interested? Call 248-573-8900.

Other substitute positions may not have specific educational or licensing requirements, although some on-the-job training will be provided. Substitutes are needed for the following positions:

<table>
<thead>
<tr>
<th>Position</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Custodians</td>
<td>248-573-8920</td>
</tr>
<tr>
<td>Maintenance</td>
<td>248-573-8922</td>
</tr>
<tr>
<td>Bus Drivers</td>
<td>248-573-8900</td>
</tr>
<tr>
<td>Transportation Para educators</td>
<td>248-573-8900</td>
</tr>
<tr>
<td>Food Service Workers</td>
<td>248-573-8925</td>
</tr>
<tr>
<td>Caregivers</td>
<td>248-573-8330</td>
</tr>
<tr>
<td>Special Education Para educators</td>
<td>248-573-8220</td>
</tr>
<tr>
<td>Office Support</td>
<td>248-573-8140</td>
</tr>
</tbody>
</table>

If you’re interested, or know someone who might be interested in working as a substitute employee, please call the numbers listed above.
Section 504 Notice of Nondiscrimination

Applicants for admission and employment, students, parents, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the South Lyon Community School District are hereby notified that this District does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, disability, age, height, weight, marital status, genetic information, or any other legally protected characteristic, in its programs and activities, including employment opportunities. Any person having inquiries concerning the South Lyon Community School District’s compliance with the regulations implementing Title VI, Title IX, The Americans with Disabilities Act (ADA) or Section 504 is directed to contact the Assistant Superintendent for Administrative Services, 345 South Warren, South Lyon, Michigan 48178, 248-573-8130, who has been designated by the South Lyon Community School District to coordinate the District’s efforts to comply with the regulations implementing Title VI, Title IX, the ADA, and Section 504.

Nondiscrimination Policy

South Lyon Community Schools will not discriminate and will comply with the requirements of:

- Title II of the Americans with Disabilities Act of 1990
- Elliot-Larsen Civil Rights Act of 1977
- Title IX of the Education Amendments of 1972
- Age Discrimination Act of 1975
- Section 504 of the Rehabilitation Act of 1973
- Title VI of the Civil Rights Act of 1964
- Title VII of the Civil Rights Act of 1964

The District appoints the Assistant Superintendent, Ben Kirby, as the District’s Compliance Officer whose responsibility it will be to ensure that Federal and State regulations are complied with and that any inquiries and complaints are dealt with promptly in accordance with law. He shall also ensure that proper notice of nondiscrimination for Title II, Title VI, and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973 is provided to students, their parents, staff members and the general public.

Contact information for the Compliance Officer is as follows:

South Lyon Community Schools Compliance Officer
Assistant Superintendent for Administrative Services
345 South Warren, South Lyon, MI 48178
Transportation Information

The South Lyon Transportation Department’s primary goal is to provide safe and timely transportation to and from school for students of the South Lyon community who utilize this privilege. Transportation services must also be efficient and cost effective.

The transportation department is responsible for transporting approximately 8,400 students over 600,000 miles per year. In addition to our regular daily routes, we have the Early Childhood Center, vocational education, field trips and athletic trips that come and go at various times during the day.

Bus Stop Locations
The two fundamental criteria used in determining a bus stop location are safety and efficiency of scheduling. The safety of bus routes and bus stops must meet state laws related to school bus transportation.

It is important that parents and/or guardians assume the responsibility of safety at bus stops, including getting children to and from a bus stop.

Students are required to be at their stop location 10 minutes before the scheduled pick up time ready to load the bus when it arrives and not waiting in vehicles. This step helps to maximize route efficiency.

Bus Stop Change Requests
Requests for bus stop changes can be made by filling out the Bus Stop Change Request Form and submitting it to the Transportation Department via fax, email or mail. Requests will begin to be reviewed after the third week of school. After that, written notification of the approved or denied stop will be given.

Fax: 248-486-5381
Email: dispatcher@slcs.us
Mail: 22727 Griswold Rd, South Lyon, MI 48178

All bus stops will continue to comply with the District transportation policy 8600.

Daycare Bus Requests
Requests for bus pick-up/drop-off for daycare purposes can be made by filling out the Daycare Request Form and submitting it to the Transportation Department via fax, email or mail. Forms can be found on our website www.slcs.us under the Transportation section. Requests must be submitted annually, they do not carry over from year to year.

Daycare bus requests will be reviewed in order of receipt. However, final approval will not be granted until after the third week of school. Parents should arrange for alternate transportation until approved. The three week processing time is necessary to confirm student ridership numbers and space availability on the requested buses. Parents will be notified as soon as possible after the third week of school, but
Transportation Information

no later than the end of the fourth week for those who submitted forms by the first day of school.

Please Note: Routing can only be done to and from an address in the home school boundary.

Fax: 248-486-5381
Email: dispatcher@slcs.us
Mail: 22727 Griswold Rd, South Lyon, MI 48178

Joint Family Bus Requests

Requests for bus pick-up/drop-off for joint family situations can be made by filling out the Joint Family Request Form and submitting to the Transportation Department via fax, email or mail.

Be specific on the days of the week the student will need to be transported to each location. Both parents must agree to the requested busing schedule – either by both parents signing the Joint Family Request Form, or by both parents sending an email to dispatcher@slcs.us concurring to the requested bus schedule.

Students will be routed to the established stop based on parents’ primary address in Skyward unless a Joint Family Request Form is submitted.

Details on filling out the form and submitting parental agreements are on the Transportation website.

Please Note: Routing can only be done to and from the address of the home school boundary. A parent’s address outside of the home school boundary is considered School of Choice; there is no busing for School of Choice. Requests must be submitted every year - they do not carry over from year to year.

The Transportation Department will make every effort to process Joint Family Bus Requests as soon as possible. There is not a three week waiting period for these requests; however, the sooner you are able to submit these requests, the more quickly they can be processed. Please make alternate arrangements until you receive notice from our department that the busing schedule is set for your child/children.

Fax: 248-486-5381
Email: dispatcher@slcs.us

Students Ride Assigned Buses Only

Students are only permitted to ride their assigned bus. We do not allow students to ride home with friends for study groups, parties, scouting, practices, sleep-overs, etc. Requests to ride an unassigned bus are NOT permitted at dismissal time.

Bus Loops at High Schools & Middle Schools

Cars are never permitted in the bus loops. Please use the school’s designated student drop off locations when driving your student to school.
Transportation Information

Students Entering/Exiting the Bus at School
Once a student enters the bus at school in the afternoon, they cannot exit it until their assigned stop. Occasionally students forget that they need to stay after school for a meeting or are getting picked up from parent/guardian. Parents must be visible to the driver, and an administrator must approve the student’s exit. Please make every effort to arrange pick up with your student before the start of the school day. In unforeseen circumstances, please call the school at least one hour prior to dismissal time to inform the office staff that you will be picking up your student.

Emergency Bus Passes
Emergency bus passes will be considered, providing space is available on the bus. Emergency situations must be approved by the transportation department. Contact the transportation department between 5 am and 5 pm to speak with a dispatcher about an emergency bus pass request.

Please note: A student getting on an unassigned bus with a hand written letter from the parent, requesting permission to ride, will be sent to his/her designated bus. Parents must call the transportation department at least one hour before dismissal time to get prior authorization for the student to ride an unassigned bus. Remember, availability of space on the bus will determine whether or not authorization is granted.

Transportation Code of Conduct
Avoiding driver distraction is the highest priority. Students and parents should understand that distractions are dangerous and it is very important that students maintain control of their impulses and voices while riding the school bus.

The expected behavior of the student rider is found in the Transportation Code of Conduct. We encourage parents to review these responsibilities with their children to insure that their privilege of riding is not lost.

Bus Hasn’t Arrived
In unexpected circumstances of weather, traffic, mechanical problems, etc. a bus could be delayed. You may call the Transportation Department at 248-573-8900 for daily updates of timing delays. Building, school closures, and route delays will be sent out via skylerts as time permits.

Items That Can Be Transported on a School Bus
The only items that can be transported on a school bus are those that can be held in the lap of the student.

Please note: Glass containers, lacrosse/ hockey sticks, baseball bats, balloons and other items noted in the student handbooks are not permitted.
Transportation Information

Eating on the Bus
Food and beverage are not allowed on the bus. Buses transport 60 plus students per route and it is impossible for the driver to keep students with food allergies safe from exposure when a student is eating on the bus. It is imperative that students leave their lunches in their backpacks or contained until they are off the bus. Contact the transportation department if you have any questions.

Mobile Device
Cell phones may be transported on the bus, but calls may not be made or received while the bus is en route.

Items Left on the Bus
When items of value are left behind such as electronics, purses and wallets they are brought in to the transportation department for safe keeping until the driver goes back out. Students are encouraged to ask their bus driver about the lost item. Parents are encouraged to call the transportation department to see if the lost item has been recovered.

From all of us at South Lyon Transportation - Have a safe, fun and productive school year!

Transportation Hotline: 248-573-8251
Main Phone: 248-573-8900
Fax: 248-486-5381
Email: dispatcher@slcs.us
Mail: 22727 Griswold Rd, South Lyon, MI 48178
Our Food Service Department offers breakfast and lunch, daily, at each of our schools.

We use a computer system to keep track of student payments and purchases. Parents may make payments, check their account and monitor student purchases through Skyward Family Access. Payments can be made by cash or check: made payable to “South Lyon Community Schools.” If you prefer, you may mail your payment to Food Service, 22727 Griswold Road, South Lyon, MI 48178.

The money will be in your student’s account on the first day of school. The meal accounts are family accounts, so only one payment is necessary for all children in the family. Funds should be available in the account when the student is making a purchase. Elementary students may select one of two main dishes each day, as well as, two fruits and vegetables, and a choice of milk. Middle and High school students may select a main dish, which, includes two fruits or vegetables, salad bar and milk. A wide variety of foods are offered to please most tastes and meet nutritional needs of growing children. All of our schools have full service kitchens, so we are able to prepare all meals at the buildings where they are served.

For current information about the Food Service Department and menus, please check us out on the Food Service Tab of the District website.
Dear Parent/Guardian:

Children need healthy meals to learn. South Lyon Community Schools offer healthy meals every school day. Students may buy lunch at the Elementary Schools for $2.90; Middle and High Schools for $3.40. Breakfast is available every day at each school. Elementary breakfast $1.35; Middle and High School $1.55. Your children may qualify for free meals or for reduced price meals. Reduced price is .30 for breakfast and .40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?
- All children in households receiving benefits from Food Assistance Program (FAP), Food Distribution Program on Indian Reservations (FDPIR) or Family Independence Program (FIP), are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school’s Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if the household’s income is within the limits on the Federal Income Eligibility Guidelines. The children may qualify for free or reduced price meals if the household income falls at or below the limits on this chart.

Income Chart for Free and Reduced Meals

<table>
<thead>
<tr>
<th>Household size</th>
<th>Yearly</th>
<th>Monthly</th>
<th>Weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$22,311</td>
<td>$1,860</td>
<td>$430</td>
</tr>
<tr>
<td>2</td>
<td>$30,044</td>
<td>$2,504</td>
<td>$578</td>
</tr>
<tr>
<td>3</td>
<td>$37,777</td>
<td>$3,149</td>
<td>$727</td>
</tr>
<tr>
<td>4</td>
<td>$45,510</td>
<td>$3,793</td>
<td>$876</td>
</tr>
<tr>
<td>5</td>
<td>$53,243</td>
<td>$4,437</td>
<td>$1,024</td>
</tr>
<tr>
<td>6</td>
<td>$60,976</td>
<td>$5,082</td>
<td>$1,173</td>
</tr>
<tr>
<td>7</td>
<td>$68,709</td>
<td>$5,726</td>
<td>$1,322</td>
</tr>
<tr>
<td>8</td>
<td>$76,442</td>
<td>$6,371</td>
<td>$1,471</td>
</tr>
<tr>
<td>Each additional person:</td>
<td>$7,733</td>
<td>$645</td>
<td>$149</td>
</tr>
</tbody>
</table>
2. **HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?**

Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven’t been told your children will get free meals, please call or e-mail Dianne Beagle, Homeless Liaison and Migrant Coordinator, at 248-573-8132 or email beagled@slcs.us to see if your child(ren) qualify.

3. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?**

No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to your child’s school or the Food Service Office at the Griswold Operations Center, 22727 Griswold Road, South Lyon, MI  48178.

4. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?**

No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Cherie Myers-Trent, Manager of District Food Services, immediately at 248-573-8925.

5. **CAN I APPLY ONLINE?**

Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit www.slcs.us to begin or to learn more about the online application process. Contact Cherie Myers-Trent at myers-trentc@slcs.us or call 248-573-8925 if you have any questions about the online application.

6. **MY CHILD’S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE?**

Yes. The application is only good for the current school year and for the first few days of the following school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

7. **I GET WIC. CAN MY CHILDREN GET FREE MEALS?**

Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.

8. **WILL THE INFORMATION I GIVE BE CHECKED?**

Yes. We may also ask you to send written proof of the household income you report.

9. **IF I DON’T QUALIFY NOW, MAY I APPLY LATER?**

Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL’S DECISION ABOUT MY APPLICATION?
You should talk to school officials. You also may ask for a hearing by calling or writing to: Cherie Myers-Trent,
22727 Griswold Road, South Lyon, MI 48178. 248-573-8925 myers-trentc@slcs.us

11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?
Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced
price meals.

12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME?
List the amount that you normally receive. For example, if you normally make $1000 each month, but you missed
some work last month and only made $900, put down that you made $1000 per month. If you normally get over-
time, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your
hours or wages reduced, use your current income.

13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT?
Household members may not receive some types of income we ask you to report on the application, or may not
receive income at all. Whenever this happens, please write a “0” in the field. However, if any income fields are left
empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we
will assume you meant to do so.

14. WE ARE IN THE MILITARY, DO WE REPORT OUR INCOME DIFFERENTLY?
Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base
housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be
included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include
your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from
income.

15. WHAT IF THERE ISN’T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY?
List any additional household members on a separate piece of paper, and attach it to your application. Contact
Cherie Myers-Trent at 248-573-8925 or myers-trentc@slcs.us to receive a second application.

16. MY FAMILY NEEDS MORE HELP, ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?
To find out how to apply for Food Assistance Program (FAP) or other assistance benefits, contact your local
assistance office or call 1-855-275-6424.

If you have other questions or need help, call 248-573-8925.

Sincerely,
Cherie Myers-Trent
Manager of District Food Services
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 21-24 &amp; 27</td>
<td>New Teacher Orientation/Curriculum Days</td>
</tr>
<tr>
<td>August 29 - 30</td>
<td>All Teacher Curriculum Days</td>
</tr>
<tr>
<td>August 31 - September 3</td>
<td>Labor weekend; No school for all students</td>
</tr>
<tr>
<td>September 4</td>
<td>Students A.M. Only</td>
</tr>
<tr>
<td>September 5</td>
<td>First Full Day of School</td>
</tr>
<tr>
<td>October 18</td>
<td>High School Parent Teacher Conferences</td>
</tr>
<tr>
<td>October 25</td>
<td>Middle School Parent Teacher Conferences</td>
</tr>
<tr>
<td>November 6</td>
<td>All Teacher Curriculum Day; ½ Day school for all students</td>
</tr>
<tr>
<td>November 13 - 15</td>
<td>Elementary Parent Teacher Conferences (2 of the 3 evenings)</td>
</tr>
<tr>
<td>November 13 &amp; 15</td>
<td>Elementary Students ½ Day</td>
</tr>
<tr>
<td>November 21</td>
<td>Compensatory Day; No School for all students</td>
</tr>
<tr>
<td>November 22 - 23</td>
<td>Thanksgiving Recess</td>
</tr>
<tr>
<td>December 22 - January 6</td>
<td>Winter Break</td>
</tr>
<tr>
<td>January 21</td>
<td>MLK Day - No school for all students</td>
</tr>
<tr>
<td>January 23- 25</td>
<td>All Students ½ Day; Record Day and Assessments</td>
</tr>
<tr>
<td>February 14</td>
<td>All Teachers and Students ½ Day</td>
</tr>
<tr>
<td>February 15 - 19</td>
<td>Mid-Winter Break</td>
</tr>
<tr>
<td>March 6</td>
<td>All Students ½ Day; Teacher Curriculum Day</td>
</tr>
<tr>
<td>March 30 - April 7</td>
<td>Spring Break</td>
</tr>
<tr>
<td>April 19</td>
<td>Good Friday - No school for all students</td>
</tr>
<tr>
<td>May 27</td>
<td>Memorial Day - No school for all students</td>
</tr>
<tr>
<td>June 12-14</td>
<td>All Students ½ Day</td>
</tr>
</tbody>
</table>

Total Student Days - 180
Total Teacher Days - 183
Total New Teacher Days - 188
### Board of Education Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>G. Randall Clark</td>
<td>President</td>
<td>10030 Seven Mile Rd.</td>
<td>248.486.5045</td>
</tr>
<tr>
<td>Margaret E. Fallow</td>
<td>Vice President</td>
<td>1041 Birchway Ct.</td>
<td>248.880.2089</td>
</tr>
<tr>
<td>Carrie L. Hanshaw</td>
<td>Secretary</td>
<td>25847 Coppers Lane</td>
<td>248.437.4449</td>
</tr>
<tr>
<td>Laura L. Hewitt</td>
<td>Treasurer</td>
<td>61723 Mustang Drive</td>
<td>248.880.9368</td>
</tr>
<tr>
<td>Anthony R. Abbate</td>
<td>Trustee</td>
<td>24518 Brompton Way</td>
<td>734.716.5534</td>
</tr>
<tr>
<td>Eric E. Kennedy</td>
<td>Trustee</td>
<td>903 Westbrooke Dr.</td>
<td>248.444.4395</td>
</tr>
<tr>
<td>Kathleen Harmon</td>
<td>Trustee</td>
<td>25869 McCrory Lane</td>
<td>734.845.0885</td>
</tr>
<tr>
<td>Anthony R. Abbate</td>
<td>Trustee</td>
<td>24518 Brompton Way</td>
<td>734.716.5534</td>
</tr>
</tbody>
</table>

### District Administrators

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent</td>
<td>Melissa Baker</td>
<td>248.573.8100</td>
</tr>
<tr>
<td>Assistant Superintendent</td>
<td>Ben Kirby</td>
<td>248.573.8130</td>
</tr>
<tr>
<td>Assistant Superintendent</td>
<td>Amy Dagenhardt</td>
<td>248.573.8119</td>
</tr>
<tr>
<td>Assistant Superintendent</td>
<td>Lisa Kudwa</td>
<td>248.573.8111</td>
</tr>
<tr>
<td>Curriculum Coordinator ELA and Social Studies</td>
<td>Kelley Engblom</td>
<td>248.573.8111</td>
</tr>
<tr>
<td>Curriculum Coordinator Science and Math</td>
<td>Dayna Britton</td>
<td>248.573.8111</td>
</tr>
</tbody>
</table>

### Griswold Operations Center

<table>
<thead>
<tr>
<th>Department</th>
<th>Manager</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Services</td>
<td>Chris Bullinger</td>
<td>248.573.8920</td>
</tr>
<tr>
<td>Food Service</td>
<td>Steve Peters</td>
<td>248.446.2655</td>
</tr>
<tr>
<td>Transportation</td>
<td>Chena Burton</td>
<td>248.573.8900</td>
</tr>
<tr>
<td>Technology</td>
<td>Chester Cox</td>
<td>248.437.9389</td>
</tr>
</tbody>
</table>

### District Buildings and Departments

<table>
<thead>
<tr>
<th>Department</th>
<th>Manager</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration Bldg.</td>
<td>Dianne Beagle</td>
<td>248.573.8120</td>
</tr>
<tr>
<td>Administration Bldg.</td>
<td>Dolly Carlson</td>
<td>248.573.8113</td>
</tr>
<tr>
<td>Administration Bldg.</td>
<td>Paula Marken</td>
<td>248.437.8928</td>
</tr>
<tr>
<td>Administration Bldg.</td>
<td>Susan Toth</td>
<td>248.573.8220</td>
</tr>
</tbody>
</table>

If you would like to email a staff or board member, click on their name.
# Directory of Schools and Services

## South Lyon Community Schools

345 South Warren  
South Lyon, MI 48178  
Phone: 248.573.8127  Fax: 248.437.8120  
www.slcs.us

## Secondary School Buildings

### South Lyon High School
1000 N. Lafayette  
South Lyon, 48178  
Phone - 248.573.8150  
Fax - 248.437.8120

- **Chad Scaling**  Principal  
- **Mitch Rosekrans**  Assistant Principal  
- **Jim Brennan**  Assistant Principal

### South Lyon East High School
5200 W. Ten Mile Road  
South Lyon, 48178  
Phone - 248.573.8200  
Fax - 248.437.4066

- **Karen Fisher**  Principal  
- **Linda Bowman**  Assistant Principal  
- **Cody Rudolph**  Assistant Principal

### Millennium Middle School
61526 West Nine Mile Road  
South Lyon, 48178  
Phone - 248.573.8200  
Fax - 248.437.4066

- **Kelly Gallagher**  Principal  
- **Darrell Plummer**  Assistant Principal

### Centennial Middle School
62500 West Nine Mile Road  
South Lyon, 48178  
Phone - 248.573.8200  
Fax - 248.437.4066

- **Brian Toth**  Principal  
- **Kristin Weber**  Assistant Principal

### 6th Grade Wing

- **Greg Michaels**  Athletic Director

## Elementary School Buildings

### Bartlett Elementary
350 School Street  
South Lyon, 48178  
Phone - 248.573.8300  
Fax - 248.486.4090

- **Emily Testani**  Principal

### William A. Brummer Elementary
9919 North Rushton Road  
South Lyon, 48178  
Phone - 248.573.8520  
Fax - 248.486.4355

- **Stacy Cooper**  Principal

### Ann L. Dolsen Elementary
56775 Rice Street  
New Hudson, 48165  
Phone - 248.573.8400  
Fax - 248.486.4322

- **Megan Goodemoot**  Principal

### Sharon J. Hardy Elementary
24650 Collingwood  
South Lyon, 48178  
Phone - 248.573.8650  
Fax - 248.486.4070

- **Cory Heitsch**  Principal

### Kent Lake Elementary School
30181 Kent Lake Road  
South Lyon, 48178  
Phone - 248.573.8350  
Fax - 248.486.0412

- **Ray Metcalf**  Principal

### William A. Pearson Elementary
57900 Eleven Mile Road  
South Lyon, 48178  
Phone - 248.573.8750  
Fax - 248.446.2632

- **Kimberly Dancer**  Principal

### Salem Elementary
7806 Salem Road  
Salem, 48175  
Phone - 248.573.8450  
Fax - 248.349.5744

- **Ryan Knapp**  Principal

### Sayre Elementary
23000 Valerie  
South Lyon, 48178  
Phone - 248.573.8500  
Fax - 248.437.3826

- **Susan Maurus**  Principal

## Community Buildings

### Early Childhood Center
310 N. Warren  
South Lyon, 48178  
Phone - 248.573.8330  
Fax - 248.486.4041

- **Michael Lloyd**  ECC Principal  
- **Kristine Cavicchio**  Kids Club Coordinator

### Youth Assistance
1000 N. Lafayette  
South Lyon, 48178  
Phone - 248.573.8189

- **Doreen Brant**  Caseworker

### Center for Active Adults
1000 N. Lafayette  
South Lyon, 48178  
Phone - 248.573.8175

- **Katherine Rivera**  Director

---

If you would like to email a staff or board member, click on their name.