

**Sayre Elementary School**  
**SIP Minutes**  
**November 22, 2011**

Meeting Started at 1:00pm, all members except Liz O'Brian were in attendance.

1. Student council members Alexandra Neary and Allison Engberg joined the committee to share their thoughts regarding technology, student-led conferencing, and bullying. The girls are enjoying the sound systems in their classrooms and are eager to use new technology (they suggested iPads for student use, using Skype, and having Smartboards). We reviewed the message behind "STAMP out bullying" and concluded that all students, parents and staff could use a reminder lesson! The girls also suggested making 4-square outlines on the playground and replacing the piece of equipment that had a cracked tunnel removed. Last, they are interested in hosting a "Pink Day" for cancer support later in the year.

2. The SIP committee reviewed our current monthly budget statement. Our overall building allocation for the year will be decreased due to an adjustment for our student enrollment at Sayre, which is less than what we predicted last spring. We also discussed use of our carryover funds. Some of these funds may need to be used to cover the expense of establishing two new kindergarten classrooms, should the board of education vote to have all-day every-day kindergarten in 2012-13. The committee reviewed the "wish-list" ideas brainstormed during the September 2011 SIP meeting and also the technology vision that we had established in the past. The committee traveled to Julie Stafford's classroom to see a demonstration of how she is using her Elmo wireless tablet in conjunction with Promethean Planet's free download-able ActivInspire software. We voted with a fist of five method to use carryover money to purchase tablets for all K-5 classrooms, as well as music and art classrooms. This will allow all teachers to experiment with interactive capabilities before we go further with interactive whiteboards.

3. We discussed the recently held parent-teacher conferences, and specifically the results of our student-led conferencing. Feedback was positive. Specific positive comments included the age appropriateness of the kindergarten goal-setting and the 15 minutes scheduled before the teacher conference for 2<sup>nd</sup> graders to go over work and goals. It was also discussed that we need to do a better job next year of informing parents about the purpose of the student-led conference and in preparing them for how to talk to their children during the conference.

4. Our AdvancED Progress Report is due on December 1. Mrs. Murphy will email the final version to SIP members before submitting.

5. With cold weather, indoor recesses, and holidays approaching, Mrs. Murphy has received some inquiries about showing movies during school time. The SIP reviewed the copyright laws regarding showing non-curricular videos on school grounds. Schools have the option to purchase a site-license. We do purchase a subscription to United Streaming/Discovery Learning, which is an online collection of video clips. We reviewed the SLCS video/DVD/Web-based Clips Use Form, which specifically states: Section 110 (1) of the Copyright Act allows videos and DVDs to be utilized within the classroom under the following guidelines:

- The showing must occur in face-to-face instructions and be directly related to and of material assistance to the teaching content of the current lesson;
- Presented by, at the direction of, or under the supervision of the instructor and limited to students enrolled in the class;
- The showing must take place in a classroom or normal educational setting; and
- The videotape or DVD must be legally acquired.

It was decided that we will not purchase a site license to show non-curricular movies. Movies or clips should not be used for classroom rewards, indoor recess, holiday celebrations, etc. unless they are from United Streaming/Discovery Learning and the teacher has completed a Use Form as required by SLCS.

6. Teachers in grades 3-5 recently spent two days with former teacher and principal and current author Matt Glover to further their understandings of good writing instruction. Mr. Cherry noted that this was some of the best professional development he has ever participated in. We are excited to begin gathering “stacks” of mentor texts for students to study and learn about different genres and techniques of good writers. Mr. Glover also offered tips for conferring with student writers. We hope that this experience will build energy and enthusiasm for writing in both students and teachers.

7. Sayre parents will be invited to a Michigan Cyber-Safety Initiative Community Seminar on the evening of Wednesday, February 8, 2012. This is a presentation by the Michigan Attorney General’s office and is about how parents can monitor their children’s internet activities and set clear and safe guidelines. SIP members were given copies of the handouts that will be distributed at the seminar.

8. The Square 1 Art sale was enthusiastically received by the Sayre community, with more than half of our households purchasing a product. Thanks to Ms. Gargaro for helping the students with their incredible artwork! This is a fundraiser for our PTO but is also an opportunity for families to collect keepsakes from their children’s school-aged days.

9. December holiday celebrations can occur at any time during the day of Friday, December 16.

The Shared Involvement Process Committee would like to provide the community the opportunity to share questions, comments, or concerns about the information presented in the minutes above or to add an item to the next month’s agenda. Please feel free to contact any of the representatives listed below or to fill out this slip, cut it off, and then mail it or drop it off in the school office. You may request to be present at a SIP meeting. Thank you.

NAME:

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ITEM:

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Please return to Sayre Elementary School, 23000 Valerie, South Lyon, MI 48178; Attention: SIP Committee

**PARENT REPRESENTATIVES**

- Lori Willett, PTO President, [syvolu@slcs.us](mailto:syvolu@slcs.us)
- Liz O’Brian, CHEERS coordinator, [moine12@aol.com](mailto:moine12@aol.com)
- Debbie Olekszyk, CHEERS coordinator, [debbieolekszyk@sbcglobal.net](mailto:debbieolekszyk@sbcglobal.net)
- Kelly Bell, Parent representative, [kellysbell@yahoo.com](mailto:kellysbell@yahoo.com)
- Dana DeGrazia, Parent representative, [dmdegrazia@gmail.com](mailto:dmdegrazia@gmail.com)

**TEACHER REPRESENTATIVES**

- Julie Stafford, Grades K-1 representative, [staffordj@slcs.us](mailto:staffordj@slcs.us)
- Kim Quinn, Grades 2-3 representative, [quinnk@slcs.us](mailto:quinnk@slcs.us)
- David Cherry, Grades 4-5 representative, [cherryd@slcs.us](mailto:cherryd@slcs.us)

Colette Seaver, specials representative, [seaverc@slcs.us](mailto:seaverc@slcs.us)

SUPPORT STAFF REPRESENTATIVE

Jeni Schiller, Media Monitor, [schillerj@slcs.us](mailto:schillerj@slcs.us)

ADMINISTRATION

Jennifer Murphy, principal, [murphyj@slcs.us](mailto:murphyj@slcs.us)