

***The mission of the Salem Elementary School Community is to provide a high quality education so that all children can reach their potential and become successful, responsible members of society.***

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Salem's NCA School Improvement Goals

Goal 1: All students will improve their math problem-solving skills across the curriculum.

Essence: 1) Identifying and applying pertinent data from text; 2) Interpreting graphs

Goal 2: All students will improve their writing skills across the curriculum.

Essence: 1) Providing supporting details/data; 2) Improving the use of voice

Goal 3: All students will improve their reading comprehension across the curriculum.

Essence: 1) Synthesizing information from text.

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**DRAFT SIP Meeting Minutes**  
***(Pending approval at next SIP Meeting)***  
**October 20, 2011**

In Attendance: Ray Metcalf (Principal), Jean Hanka (Principal's Secretary), Linda Hass (Teacher Rep.), Christine Pendleton (Teacher Rep.), Amy Hartman (Parent), , Jodi Williams (Parent), Margaret Fleming (parent), Barb Thompson (parent), Elaine Braun (Community Member) Linda Hamilton(Community Member)

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Ray Metcalf called the meeting to order at 7:45 a.m.

Minutes

- General Announcements
  - Mr. Metcalf introduced and welcomed Margaret Fleming, a new parent to the SIP committee. Mrs. Fleming will be our Title I representative.
  - Mr. Metcalf shared a document that explained what Shared Involvement Process (SIP) is.
- Upcoming Events.
  - Family Fun Night – we have had over 400 RSVPs. Ann Arbor Hands On Museum will be on site this Friday. High school volunteers will be here to help with the event.
  - Halloween Celebration/Parade – The 3 top Market day pie sellers will get to throw a pie in Mr. Metcalf's face after the Halloween Parade in the gym on Monday, 10/31.
  - The Turkey Trot will be held from November 1-7. Fifth graders will be able to use their funds towards 5<sup>th</sup> grade camp.
  - Parent Teacher Conferences will be held on November 15<sup>th</sup> and 17<sup>th</sup> . Both days are half days for the students.
- School Improvement/NCA –
  - MEAP cut scores – staying informed
    - Mr. Metcalf shared a video from Oakland Schools in which Oakland Schools Superintendent, Dr. Vickie Markavitch, shared her thoughts on how data is used in discussions on educational reform.
    - We are working toward closing the achievement gap between general education and special education students.
  - Cultures of Thinking
    - Several of our teachers will be learning more about Cultures of Thinking and using this concept in our building.

- Title I/Parental Involvement
  - Title I funds will be used to hire part-time interventionists at the 3 Title I elementary schools in the district.
- Budget Update
  - Recent budget transactions were reviewed.
- New Business
  - The SIP reviewed mission statements from other schools in the district. Mr. Metcalf asked SIP members to brain storm ideas for a new mission statement for Salem. The goal is to have a new mission statement in place by spring.

**NEXT MEETING: November 10, 2011**

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(Tear off)

The Shared Involvement Team would like to provide parents the opportunity to share questions, comments or concerns about the information presented in the minutes above. Feel free to write down your statements below and drop them off at the office or email the following SIP representatives.

Ray Metcalf (Principal): [metcalfr@slcs.us](mailto:metcalfr@slcs.us)

Jean Hanka (Secretary): [hankaj@slcs.us](mailto:hankaj@slcs.us)

SIP meeting date: November 10, 2011

Name \_\_\_\_\_

Comments and/or questions: