

SLHS SIP Committee
Meeting Minutes
October 18, 2006

Attendance:

Parents: Nancy Kirchoff	Students: Nick Allen – 9 th	Staff: Sue Hillman
Dianne Beagle	Lindsay Heikkinen – 9 th	Denise Brandon
Sue Zimmerman	Robert Swain – 10 th	Larry Jackson
	Kay Ann Schlang – 11 th	
	Brooke Schaffer – 11 th	
	David Carr – 12 th	

Meeting called to order at 2:40 pm by L. Jackson.

Introduction of New Members: Lindsay Heikkinen and Nick Allen were introduced and welcomed as new 9th grade representatives.

Online Approval of Minutes: Members agreed that this process is working well and allows minutes to be distributed more quickly. Will continue.

Election of SIP Chairperson: K. Schlang and D. Brandon will act as co-chairs. K. Schlang offered to chair today's meeting.

Tardy Policy Committee: Committee will be revived to continue work on this issue. Members are D. Beagle, S. Zimmerman, R. Swain and a staff member to be named soon.

Lockdowns, Fire Drills, Visitors: Questions had been raised about students caught in halls and/or restrooms during lockdowns. Since classroom doors are locked and staff does not answer any knocks during certain procedures, where do these students go? Consensus was for all such students to quickly go to closest restroom, stand on toilet while holding belongings and leave stall door slightly ajar. Everyone must take these drills seriously.

Procedures needed for fire drills/emergencies occurring during "A" lunch. Consensus was that all "A" lunch students will leave commons via west doors and meet their 4th hour teacher on the grassy hill by Pontiac Trail. Once class is present, teacher will take attendance, then move entire class to a safer location if needed. Students who don't participate are considered as being insubordinate and will be disciplined accordingly.

Suggestion was made to have an individual trained in school emergency procedures observe SLHS drills and offer suggestions for improvement, if necessary. L. Jackson will follow up.

Reminder was issued that all visitors to SLHS must check in at office and obtain visitor badge. Hall monitors stop anyone who they think doesn't belong in building. Staff is on patrol at entrances during events such as pep assemblies. ID badges have been examined previously but deemed not feasible. Suggestion was made to use large, colored stickers with the current date on them as visitor badges. L. Jackson will investigate.

Schedule for Michigan Merit Exam (MME): Consists of the formal ACT exam plus a Michigan “Work Keys” exam and will replace 11th grade MEAP, effective this school year. Tests will take about 12.5 hours total. March 13th is date designated for the ACT, which will take approx. 6.5 hours. Date is non-negotiable and strict ACT rules must be adhered to. Juniors only will report to school on that date. Have two options for Work Keys test. Delay school start for grades 9, 10, 12 on two days (March 14-15) and test for 3 hours per day or give grades 9, 10, 12 the entire day off on both March 13 & 14 and complete all testing in two days. The same amount of instructional time will be lost with either option. Much discussion ensued, with members divided as to which option would be best for students. Members will solicit feedback and present at next SIP meeting for further discussion.

SLHS Band: L. Jackson reviewed School Board decision regarding participation in SLHS marching band by middle school students. The Policy Committee is exploring implications of having middle school students in any high school activities (e.g. band, choir, drama, sports) and a policy recommendation will be forwarded to the Board of Education to address this issue.

Annual Report: L. Jackson presented the SLHS Annual Report and pointed out several highlights. Reports are available to anyone upon request in the main office.

Tabled Items: Due to time constraints, the following agenda items were tabled until the next meeting: School Computer Issues South Lyon East High School

Next Meeting: Wednesday November 15, 2006 2:35 pm Office Conference Room

Motion to adjourn made by N. Kirchoff, seconded by D. Brandon. Motion approved. Meeting adjourned at 4:10 pm.

Respectfully Submitted by: D. Beagle, Secretary