

SLHS SIP Committee

Meeting Minutes

January 18, 2006

Attendance:

Parents: Sue Zimmerman
Dianne Beagle

Students: Toni Lopez – 12th
Robert Swain – 9th

Staff: Sue Hillman
April Stover
Ron Weber
Larry Jackson

Meeting called to order at 2:40 pm by S. Hillman for Chairperson S. Massuch. Agenda amended to add items IV. C. Staff Meeting Minutes and V. A. Lunch Procedures. Motion to approve agenda as amended made by A. Stover, seconded by R. Swain. Motion approved.

Minutes from December 14, 2005 meeting were reviewed. Comment made by D. Beagle that the email list for meeting notification and minutes distribution does not include an address for new parent member Nancy Kirchoff. L. Jackson will obtain it and pass it on to S. Massuch. Apologies to N. Kirchoff for not being notified of today's meeting. Motion to approve minutes as written made by R. Swain, seconded by R. Weber. Motion approved.

New SIP Members: P. Ocelnik has stepped down as staff representative and has been replaced by Amy Finlayson, who will begin attending at the next meeting. Nancy Kirchoff has volunteered to be the fourth parent on this committee.

Tardy Policy Committee: The Committee determined that a school-wide tardy policy was needed and desired. Using last spring's survey results and comments along with input from parents and teachers, a draft policy was created. The draft was presented by the Committee and a lengthy discussion ensued. L. Jackson presented more information received on this subject from over 10 other area schools. All but one of the other schools had a policy where a certain number of tardies equaled an unexcused absence. The Committee will take input given, revise the draft, present at the next SIP meeting, garner staff approval, then give final SIP approval. There is a tight deadline as any new policy, to be effective next school year, will necessitate changes to the student handbook. Handbook changes must be approved next month by the SIP committee, then sent to the School Board for final approval prior to the printing deadline. Next Committee meeting, February 1, 2006.

School Improvement Goals Update: L. Jackson stated that all committees continue to meet and goals have been finalized. Committees will formulate strategies for achieving those goals at next NCA meeting. Expecting the first NCA Chairperson visit soon. Chairperson will determine if goals are acceptable. If so, then will monitor progress over next 3 years.

Staff Meeting Minutes: With regard to a request during last month's SIP meeting, L. Jackson stated that any SIP member may obtain staff meeting minutes upon request.

Lunch Procedures: R. Swain stated that new procedure of paying for lunch at one computer station prior to selecting food has caused an enormous bottleneck. Idea is good and food lines move much more quickly, but money procedure needs to be faster and more accurate. T. Lopez stated that in order to move students through quickly, verification of student ID's is often not done. Someone else is using her account. She has put money in, only purchased a few things, and her account has a negative balance. Other problems occur due to siblings having access to the same account. Suggestion was made by R. Swain to add another computer station to process monetary transactions. Suggestions made by S. Zimmerman to open the station before school and to allow parents to mail checks in and process accounts at times other than lunch periods. L. Jackson will investigate concerns and possible solutions with Sue Sullivan, as well as the inaccuracy of T. Lopez account.

Next Meeting: Wednesday February 15, 2006 2:35 pm Office Conference Room

Motion to adjourn made by R. Weber, seconded by A. Stover. Motion approved.
Meeting adjourned at 4:00 pm.

Respectfully Submitted by: D. Beagle, Secretary