

**Millennium Middle School
SIP Meeting Minutes
September 13, 2006**

Present:

Staff Members: R. J. Webber, Maureen Altermatt, Stephanie Berry, Michele Darket, Jennifer DiMarco,
Sharon Pollock, Courtney Windsor,
Parents: Laura Hogan, Janet Bliden
Absent: Maureen Scheffler

The meeting began at 8:10 a.m.

General Announcements

- The Art Department would like to purchase a ladder for their store room. They will contact the building engineer to select a ladder for purchase.
- Teachers have requested that when a student's schedule changes, that they wait until the next day to report to the new class instead of coming during the middle of a class period. This will be discussed with the counselors.
- CHEERS volunteers and staff felt the registration/picture day went smoothly.
- Teachers in the 6th grade wing would like to purchase a Scantron machine or have the one currently in the Library moved to where they can access it after school when the Library is closed.
- A parent has expressed interest in holding a Talent Show. It was suggested that she check with Angie Badish, choir teacher, to see if she was planning to hold one this year.
- Laura Hogan, CHEERS representative provided the following dates/activities:
 - ❖ 9/22 - Teacher Breakfast, 7:00 a.m.
 - ❖ 10/25 - Desserts for Conferences
 - ❖ 12/12 - Cookie Exchange for Staff
 - ❖ 1/23-25 - Stress Relief Package during exam week
 - ❖ 3/6 - Snacks for Staff Meeting
 - ❖ 4/16-20 - Volunteer Appreciation Week
 - ❖ 5/7-11 - Teacher Appreciation Week
 - ❖ 6/14 - Catered Lunch and desserts

Upcoming Events

- MEAP testing will be from October 9-27. The schedule will be the same as last year.

School Improvement/NCA

- In the spring, our school received the highest marks available for where we currently are in the NCA process.

Budgetary Discussion

- Both last year's and this year's budgets were reviewed. With careful budgeting last year, we were able to finish the year with a \$20,000 surplus.

Code of Conduct

- Ms. Altermatt reviewed the Options Program and how we will be using Restorative Practices this year. This program is very similar to what we already have, but will incorporate the restorative practices terminology during conferencing.
- Restorative Practices is a supplement to building discipline. Ms. Altermatt and Ms. Barnett will develop this jointly.

Review of Crisis Plans

- The Fire crisis plan was reviewed.

New Business

- Mr. Webber shared the results of the Doug Reeves conference he and five other teachers attended on September 12 at Oakland Schools. Mr. Webber then brought Mr. Reeves to our building to hold a forum with several more of our teachers in the afternoon. Mr. Reeves also provided feedback from observations he made in our building. At the conclusion of the SIP meeting, Mr. Webber shared the video from the forum that was held in our building.
- Every teacher will use Accountability Folders in their classroom this year. Mr. Webber explained what these folders would contain.
- A master calendar of events planned for the 2006-2007 school year has been compiled. The pertinent dates will be included in each newsletter. This calendar was also given to our CHEERS volunteer.

Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community was discussed.
- The Strategic Plan booklet was reviewed
- Ms. Berry reported on the Habits of Mind kick-off activities planned for this year. Three habits (Persistence, Listens to Others, and Striving for Accuracy) will be our year-long themes and will begin in October. The following habits were chosen for each month:
 - November - Finds appropriate humor
 - December - Takes Responsible Risks
 - January - Use of Past Knowledge
 - February - Questions and Poses Problems
 - March - Thinks Interdependently
 - April - Thinks Flexibly
 - May - Manages Impulsivity
 - June - Metacognition

Several events have been planned throughout the year to emphasize using the Habits of Mind.

The meeting adjourned at 10:05 a.m.

Submitted by,
Michele Darket

PARENT REPRESENTATIVES

- Janet Bliden janbliden@yahoo.com
- Laura Hogan jjhogan@ameritech.net
- Maureen Scheffler momomm@cablespeed.com

TEACHER REPRESENTATIVES

- Stephanie Berry berrys@slcs.us
- Jennifer DiMarco dimarcoj@slcs.us
- Sharon Pollock pollocks@slcs.us
- Courtney Windsor windsorc@slcs.us

SUPPORT STAFF REPRESENTATIVE

- Michele Darket darketm@slcs.us

ADMINISTRATION

- R. J. Webber webberr@slcs.us
- Maureen Altermatt altermattm@slcs.us