

**Millennium Middle School
SIP Meeting Minutes
May 6, 2010**

Present

Parents: Cathy Altenberger, Casey Branch, Michelle Walkup
Administrators: Maureen Altermatt, Darrell Plummer
Staff Members: Kristen Rupprecht, Jennifer Jones
Secretary: Kathy Rase
Absent: Amy Miller

The meeting began at 8:05

General Announcements

- Thank you to Patty Kluck and Towers Watson for their generous donations of gently used binders.
- A SIP teacher representative election will take place this month.
- We are still looking for an interested parent representative for 2010-2011 year.
- Thank you to CHEERS for their wonderful recognition of MMS staff during Teacher Appreciation week and for all of the help volunteers have given throughout the school year. Also, thank you to Scappare Salon for the lovely hand treatments and Lyon Cantina for providing the delicious lunch.
- The Women's Choir traveled to the Chicago Heritage Festival for a competition. Congratulations on a job well done.
- The Women's Choir did a wonderful job singing at the Live Like Andi walk and raised over \$2000 for this cause. They also sang at the recent Relay For Life event held at MMS.
- Parent Chaperones are needed for the 8th grade dance.
- Congratulations to MMS math teacher Matt Admiraal for his building and district nomination for Oakland County middle school Teacher of the Year.

Upcoming Events

- May 7 – End of 5th Marking Period
- May 12 - Symphonic & Concert Band Concert , 7:00 pm
- May 21 - School Musical, 3:00 pm and 7:00 pm
- May 27 – Beginning Band Concert, 7:00 pm
- May 28 – Mustang Madness
- May 29 – Choir Cedar Point fieldtrip
- June 2 – 8th grade band Cedar Point Performance fieldtrip
- June 3 – Choir Concert at East, 7:00 pm
- June 4 – 8th grade dance, 7:00-9:00 pm
- June 5 – Choir banquet, 6:30 pm
- June 10th – 8th grade Honors Night, 7:00 pm
- June 11th – 6th grade Honors Assembly, 8:00 am; 7th grade Honors Assembly, 9:30 am.
- June 14th – Exams begin (7th hour exam will be given in this morning)
- June 15-17th – ½ day exams
- June 17th – Last day for students
- June 18th – Last day for staff

School Improvement/AdvancEd

- Ms. Altermatt shared information about the School Improvement plan which will be submitted to the school board later this month and to the state by next September.

Budget Update

- Due to the BiTech system experiencing recent outages, a review of recent transactions was postponed until the June meeting.
- Work is in progress on a tentative 2010-2011 Budget. Teachers who were previously laid off are now being recalled. The SIP committee confirmed our previous list of priorities for use of additional funding.

Code of Conduct

Review of Crisis Plans

Old Business

- There was nothing further to report on the PA system upgrade. Ms. Altermatt will follow up on the status.

New Business

- Ms. Altermatt discussed the SIP survey results with the SIP Committee. The purpose of this evaluation instrument was to assess our process and identify strengths and areas of need. The feedback indicated that staff felt that members of the SIP team were representative of their constituencies and that the selection process is appropriate. They felt that decisions made by SIP are focused on student learning, support NCA goals, and are generally implemented. The following area was identified as needing more attention: additional communication to staff and parents regarding the decision-making process in SIP.
- Teacher representatives will explain their roles, the function of SIP, and clarify the SIP decision process at a staff meeting in the fall. Ms. Altermatt will prepare an informational flyer for parents to be included in the summer mailing.
- Seventh grade students have been a little loud in the 8th grade hallway while returning from lunch. The hallway will be monitored during this time and Ms. Altermatt will make school wide announcements addressing the behavior.
- Uniform placement of the emergency binder flip book in classrooms was discussed. Ms. Altermatt will be seeking input from staff as to the best location for the flip book.
- There was a request for computers in a “work area” for teacher release days. Ms. Altermatt will investigate whether this is logistically feasible. She suggested use of the computers in the media center.
- With regard to the Student Wellness Policy, a parent inquired about the frequency of “pop and snack” days in classrooms. Administrators will check into this.

Meeting was adjourned at 8:45

The June meeting is TBD.

Respectfully submitted by Kathleen Rase

PARENT REPRESENTATIVES

Cathy Altenberger	bcaltenberger@sbcglobal.net
Casey Branch	momotwinz@sbcglobal.net
Michelle Walkup	michellewalkup@sbcglobal.net

TEACHER REPRESENTATIVES

Jennifer Jones	jonesj@slcs.us
Amy Miller	millera@slcs.us
Kristen Rupprecht	rupprechk@slcs.us

SECRETARY

Kathy Rase	rasek@slcs.us
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ADMINISTRATION

Maureen Altermatt	altermattm@slcs.us
Darrell Plummer	plummerd@slcs.us