

**Millennium Middle School
SIP Meeting Minutes
May 24, 2006**

Present:

Staff Members: R. J. Webber, Stephanie Berry, Michele Darket, Jennifer DiMarco, Sharon Pollock, Courtney Windsor,

Parents: Laura Hogan, Maureen Scheffler

Absent: Janet Bliden, Lisa, Del Vecchio

The meeting began at 8:10 a.m.

The meeting adjourned at 10:00 a.m.

General Announcements

- Some teachers requested additional comments be added to the report cards. The Grading and Reporting Committee may possibly reconvene at the beginning of next year to review the comments and make changes/additions. It was also suggested that when teachers are grading report cards, they should write down comments they would like to be considered.
- A desire for brighter lighting, similar to the main gym, was expressed by physical education teachers in regard to the sixth grade gym.
- Teachers have requested the AB Dick duplicating machine (which is no longer operational) be removed from the upstairs copy room. They would like it replaced with a Risograph duplicator.
- Staff members would like to have 5 bulletin boards purchased and installed. Four of them would be placed in the north/south hallways one each side of the library and one placed outside of Room 206.
- The Art teachers would like to purchase 2 ladders for use in their storage rooms to reach the higher shelving units. Mr. Webber will discuss this with Mike Casey, Director of Operations.
- The purchase of two showcases for the 6th grade wing was discussed.
- The purchase of four chair racks to store folding chairs was requested by the Building Engineer(s).
- The committee approved the purchase of the bulletin boards, ladders (per Mr. Webber's research), showcases, and the chair racks with carryover funds. Mr. Webber motioned for approval of these items, and Sharon Pollock seconded the motion.

Upcoming Events

- AYP (Adequate Yearly Progress) reports are due from each department on June 2
- Year End Assessments will take place June 13-15.

School Improvement/NCA

- Mr. Webber distributed copies of our school's NCA Report: Summary of Assessment Rubrics. Our school was well rated and we have received NCA Accreditation again.

Budgetary Discussion

- The budget was reviewed with the committee. Negative balances will be cleared up by realigning funds. Concern was expressed about the impact of AAA batteries on the budget for math calculators that will be used by all students at the middle school next year.

Code of Conduct

- Mr. Webber reviewed the Options Room Process data for the last few weeks.

Review of Crisis Plans

- The Serious Injury or Illness crisis plan was reviewed.

Old Business

- Summer packets for students were discussed and examples were shared. Mr. Webber will notify the staff what needs to be included in these packets. Each grade will have a special cover sheet for their packets and CHEERS has volunteered to copy, assemble, and bind these packets.
- Invitations will be mailed out for the CHEERS appreciation celebration which will take place on June 8, 2006.

- For registration in the fall, welcome letters (by grade level) will be available for parents to pick up, which will also include a list of suggested classroom supplies.
- The School Improvement Plan was reviewed.

New Business

- Mr. Webber shared the survey with the SIP Committee which will ask staff members to list the Strengths and Areas of Improvement of the committee.
- Cirque Amongus will take place on June 2 for all 6th grade students. Students will spend the day with “Cirque Amongus,” a hands-on program designed to build self-esteem, develop motor skills, and promote teamwork.
- Mr. Webber, on behalf of the entire staff, expressed a sincere “thank you” to all our CHEERS volunteers who have dedicated their time and efforts to MMS this year.
- Mr. Doug Reeves, the author of the 90/90/90 study, will attend a staff meeting next September.

Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community was discussed.

The meeting adjourned at 10:00 a.m.

Submitted by,
Michele Darket

PARENT REPRESENTATIVES

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TEACHER REPRESENTATIVES

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SUPPORT STAFF REPRESENTATIVE

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ADMINISTRATION

- R. J. Webber webberr@slcs.us
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