

**Millennium Middle School
SIP Meeting Minutes
May 16, 2007**

Present:

Staff Members: Maureen Altermatt, Stephanie Berry, Jennifer DiMarco, Marie Moore, Sharon Pollock
Parents: Laura Hogan, Maureen Scheffler
Absent: R.J. Webber

The meeting began at 8:05 a.m.

General Announcements

- The SIP Committee thanked Maureen Scheffler for her services on the SIP Committee. Her son will be attending South Lyon High School next year, and she has expressed an interest in serving on the high school SIP Committee, as well.
- The SIP Committee reviewed the letters of interest and voted unanimously to invite the two interested parents to fill the two positions that are available on the SIP Committee next year.
- A meeting is being scheduled with CMS to refine the communication of the selection process for NJHS and to more clearly define the leadership component.
- A suggestion was given to equip empty desks, located in the Computer Labs, with basic materials such as staplers, tape, and paperclips for staff and student usage.
- Teachers requested that sound barriers be installed between the Computer Labs to reduce the noise.

Upcoming Events

- As the school year comes to a close, teachers will be busy grading year end assessments.
- Students are looking forward to the signing of their yearbooks, which will take place during lunch periods.

School Improvement/NCA

- NCA has changed their name to NCA AdvanceED through a merger with other school accreditation organizations.
- Schools are scheduled on a five year cycle to report data and receive a review for accreditation status. Millennium should be receiving a letter in June indicating when our next visit will take place.
- In the fall, Ms. Altermatt will be discussing with staff which criteria our school will be assessed on.
- Millennium Middle School continues to focus our on our goal for improvement in the areas of: writing, math, and reading.

Budgetary Discussion

- Ms. Altermatt presented the SIP Committee with the proposed budget for the 2007-2008 school year. The SIP Committee reviewed and endorsed the budget, and motioned to have it presented to Jim Graham.

Code of Conduct

- Due to the success of Restorative Practices, a new position has been created and was posted. Marsha Barnett was selected for this position and will provide services for Millennium Middle School and the high schools. A part-time position has been posted for the ISS/Options Room. By splitting these positions, our budgeted expense in this area is projected to be a slight net decrease for the 07-08 school year.

Review of Crisis Plans

- Requests for installation of exterior locks on classroom doors, as well as locks for connecting interior doors, will be reviewed by district administration.
- Charlie McGinnis will be reviewing tornado shelter guidelines over the summer. Updates will be shared with staff in the fall.

Old Business

- The showcases have been installed and everyone is very pleased with them.
- Painting of the stripes in front of the 7/8th grade building to help traffic flow will take place this summer.

New Business

- District-wide credentialing plans are being developed for students at each grade level that still need assistance in various academic areas. These plans provide teachers in the following grade levels background knowledge about strategies to use with the students requiring support.
- An 8th gr. Healthy Sexuality instructional module was approved by the board. Currently, two weeks of instruction are taking place during Science classes; these lessons are being conducted by the P.E./Health teachers.

Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community was discussed.
- Positive feed-back was received from staff and parents that participated in Challenge Day. Several parents and students have already expressed an interest in attending next year's Challenge Days.
- Mrs. DiMarco commended Ms. Berry's Leadership Class on what a terrific Challenge Day Presentation her students gave to the 6th grade students. The presentation was very informative and held the attention of the 6th graders during the entire time it took place.
- Ms. Altermatt would like to have more "Mix-it-up Days" scheduled next year. This is an event that takes place during lunch periods and allows students to eat lunch with students they wouldn't generally sit with.

The meeting adjourned at 9:20 a.m. The next meeting will take place in September.

Submitted by,

Marie Moore

PARENT REPRESENTATIVES

- Laura Hogan jjhogan@ameritech.net
- Maureen Scheffler momomm@cablespeed.com

TEACHER REPRESENTATIVES

- Stephanie Berry berry@slcs.us
- Jennifer DiMarco dimarcoj@slcs.us
- Sharon Pollock pollocks@slcs.us

SUPPORT STAFF REPRESENTATIVE

- Marie Moore moorem@slcs.us

ADMINISTRATION

- R. J. Webber webberr@slcs.us
- Maureen Altermatt altermattm@slcs.us