

**Millennium Middle School  
SIP Meeting Minutes  
April 18, 2007**

Present:

Staff Members: R. J. Webber, Maureen Altermatt, Stephanie Berry, Jennifer DiMarco, Marie Moore, Sharon Pollock  
Parents: Laura Hogan, Maureen Scheffler

The meeting began at 8:10 a.m.

**General Announcements**

- The SIP Committee is looking for new members. Ms. Altermatt will include a note regarding this in the upcoming newsletter. There is one candidate that is being considered.
- A teacher expressed his/her concern with the traffic issues in the 6<sup>th</sup> grade parking lot. Ms. Altermatt will include a note in the newsletter reminding parents of the drop-off and pick-up procedures in the 6<sup>th</sup> grade parking lot.
- Laura Hogan shared another email from a parent regarding the NJHS selection process. Ms. Altermatt indicated that a rubric is being developed to clarify the qualifications for NJHS and Leadership.
- Suggestions were made to have the Leadership students provide information regarding NJHS to the 6<sup>th</sup> grade students during their first day orientation.

**Upcoming Events**

- Challenge Day will take place for 7<sup>th</sup> grade students on April 23 and 24. There are still student openings for both days. As in the fall, Leadership students from the high school will be attending, as well. There is a sufficient amount of adult volunteers scheduled for both days. The high school is hosting Challenge Day on April 25 and 26.
- The Youth Assistance Recognition Dinner is scheduled for May 3. Staff had the opportunity to nominate students.
- The Talent Show is scheduled for May 4. Several students auditioned on April 17. An MC is still needed. A parent is coordinating a bake sale to raise funds for the 8<sup>th</sup> grade dance. This will take place during the Talent Show.
- Centennial Middle School and Millennium Middle School's 8<sup>th</sup> grade dances are scheduled from 7-9 p.m. on Friday, June 1. The theme for Millennium's 8<sup>th</sup> grade dance hasn't been determined yet; a survey will be distributed to students.
- Mustang Madness is scheduled for May 10.
- Due to May's busy schedule, the 3<sup>rd</sup> Writing Extravaganza will not take place this school year. Ms. Altermatt suggested that the first Writing Extravaganza for the 2007-2008 school year, take place in the fall before MEAP.
- Students in the Plus Program are attending the Future Problem Solving Bowl, which takes place this weekend at Michigan State University.

**School Improvement/NCA**

- Questions arose as to how many examples are required in the Accountability Folders. It was suggested that Habits of Mind examples can be obtained from the report card comments.

**Budgetary Discussion**

- Mr. Webber, Ms. Altermatt and Michele Darket will be working on a budget proposal to present at the May meeting.

**Code of Conduct**

- Ms. Altermatt expressed what a great job Marsha Barnett has been doing with Restorative Practice. The district is exploring ways to increase the use of the Restorative Practices due to its success.

**Review of Crisis Plans**

- In the event of an intruder incident, teachers have expressed their concern that their classroom doors must be locked from the outside, rather than from the inside.
- Ms. Altermatt reported that this summer, locks are being installed on the doors that connect two classrooms together.
- Ms. Altermatt is following up on some questions about logistics that arose during our tornado drill at the end of March.

### Old Business

- In March, the SIP Committee had agreed to pay for the NJHS Induction Ceremony expenses, as well as contributing an amount toward the Drama Department's Spring Play expenses, if PTO was unable to do so. PTO voted to approve payment of both expenses during their March meeting.
- The showcases just arrived and Ms. Altermatt would like to have them installed as soon as possible.
- Ms. Altermatt's going to check with Mike Casey regarding the status of the stripes that are going to be painted in front of the 7/8<sup>th</sup> grade building for traffic issue purposes.

### New Business

- The district is developing criteria to select students for placement in IM classes to receive additional writing support.
- Math and Writing Labs have been developed for next year's 9<sup>th</sup> grade students at both high schools.
- A SIP Evaluation survey will be sent to the Millennium Middle School staff and SIP committee parents via email. Other interested parents may obtain a survey through either office. Completed surveys are due by May 4<sup>th</sup>.

### Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community was discussed.

The meeting adjourned at 9:40 a.m. The next meeting is scheduled for May 16, 2007. Refreshments will be provided by Maureen Scheffler.

Submitted by,

Marie Moore

#### PARENT REPRESENTATIVES

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#### TEACHER REPRESENTATIVES

- Stephanie Berry [berrys@slcs.us](mailto:berrys@slcs.us)
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#### SUPPORT STAFF REPRESENTATIVE

- Marie Moore [moorem@slcs.us](mailto:moorem@slcs.us)

#### ADMINISTRATION

- R. J. Webber [webberr@slcs.us](mailto:webberr@slcs.us)
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