

**Millennium Middle School
SIP Meeting Minutes
March 15, 2006**

Present:

Staff Members: R. J. Webber, Lisa, Del Vecchio, Stephanie Berry, Michele Darket, Jennifer DiMarco, Sharon Pollock, Courtney Windsor

Parents: Janet Bliden, Laura Hogan, Maureen Scheffler

The meeting began at 8:10 a.m.

General Announcements

- Mr. Webber shared our school's MEAP results with the committee. The school's performance was well above the Michigan average and also ranked high among Oakland County school districts. It was noted that we still need to improve student learning and strive for continuous improvement.
- The SIP committee took an excursion to a student restroom to see the new shelves which have been installed. The shelves were suggested by the SIP committee as a place for students to store their books and planners while using the restroom facilities.
- As part of March is Reading Month, posters of staff and students reading their favorite books are on display. The SIP committee went to the cafeterias to see these student-created posters. Additionally, the SIP Committee took ten minutes of the meeting to read in the media center.
- The Guys Read/Chick Lit reading clubs will meet for the first time on March 16. This had to be rescheduled due to the snow day on March 2. At their initial meeting, each group will choose a book to read for this month.
- Some math teachers have expressed a desire to build a plan for communicating the CMP math program to parents. Mr. Webber and Ms. DelVecchio will meet with the math department to brainstorm some ideas.

Upcoming Events

- The Homework Center, previously housed at the Kiwanis Hall, will start at Millennium in April. The center will service middle school students from both Centennial and Millennium. It will be staffed with 2 teachers and 3-4 paraprofessionals. It will be open on Mondays, Wednesdays and Thursdays and run from 2:45-4:30 p.m. Parents will be responsible for transportation. A snack will be provided each day. The Homework Center will be housed in the upper level of the 6th grade annex. Students will be selected through a referral process. The program is being funded and directed by Youth Assistance.
- The At-Risk Series, Part III, will be discussed a next week's staff meeting on March 28. Kevin Ferguson and Mandy Becker, our Alternative Education teachers, will share their insight on teaching at-risk students. Carol Erb, from Active Faith, and Nancy Minckler, from Youth Assistance, attended a recent staff meeting to make the staff aware of all the services offered from both of these organizations.

School Improvement/NCA

- We are currently entering into Phase 5 of the NCA process.

Budgetary Discussion

- The budget was reviewed with the committee.

Code of Conduct

- Ms. Del Vecchio reviewed the Options Room Process data, as well as the discipline history, from the first semester.

Review of Crisis Plans

- The Utility Emergency crisis plan was reviewed.

Old Business

- This month's Habit of Mind is **Thinks Interdependently**.

Old Business (continued)

- The Professional Learning Communities study was discussed with the committee. The March 1st inservice was led by a group of MMS teachers who were trained in the Professional Learning Community model. The March 1st inservice provided a starting point for MMS on the journey to focused collaboration.
- The 6+1 Writing Traits process is being put into practice in many classrooms.

New Business

- The committee discussed various ways to evaluate the SIP process. A SIP assessment tool is being designed.
- The Wellness Policy was reviewed. Suggestions for implementing healthier food choices were discussed.

Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community was discussed.

The next meeting is scheduled for April 26. Refreshments will be provided by Stephanie Berry.
The meeting adjourned at 10:25 a.m.

Submitted by,
Michele Darket