

Millennium Middle School  
SIP Meeting Minutes  
February 5, 2009

Present:

Parents: Catherine Altenberger, Laura Hogan, Amy Shepherd  
Administration: Maureen Altermatt  
Staff Members: Jennifer Jones, Amy Miller  
Secretary: Marie Moore  
Absent: Terry Furlong, Darrell Plummer

The meeting began at 8:00 a.m.

General Announcements

- The SIP Committee welcomed a new parent member, Catherine Altenberger. ☺

Upcoming Events

- February 11<sup>th</sup> – PTO Meeting – **PLEASE NOTE DATE CHANGE** – 2:45 p.m.
- February 12<sup>th</sup> – After School Activity Afternoon – 3:00 – 5:00 p.m. – Sponsored by the Art and Industrial Technology Departments
- February 16<sup>th</sup> – 20<sup>th</sup> – Mid-Winter Break – *NO SCHOOL*
- February 23<sup>rd</sup> - District Crisis Training for Parents – 7:00 – 8:30 p.m., MMS Media Center Gallery; **Please RSVP: 248-573-8920**
- March 4<sup>th</sup> – District Curriculum Day – *NO SCHOOL FOR STUDENTS*
- March 5<sup>th</sup> – “Empty Bowls” fundraiser to benefit Active Faith – MMS cafeteria – 5:00 – 8:00 p.m.
- March 10<sup>th</sup> – Family Geography Night – 6:00 – 9:00 p.m., MMS cafeteria
- March 12<sup>th</sup> – Symphonic and Concert Band “Pre-Festival Concert” – 7:00 p.m. at SLHS

School Improvement/NCA

- Committees have been formed to gather evidence to support the 7 AdvancEd standards, in preparation for our QAR visit in 2009-2010. Work is ongoing.
- On February 4<sup>th</sup> and 5<sup>th</sup>, Mr. Plummer and Terry Furlong joined a QAR (Quality Assurance Review) team and visited Berkley HS to learn more about the QAR process. They will share their experience at the next staff meeting. Ms. Altermatt and Mary McGrath will visit an elementary school in Royal Oak in April.
- Ms. Altermatt shared the AdvancEd Self Assessment Report (SAR) for MMS which has been submitted to the state.

Budgetary Discussion

- Recent expenditures were reviewed. Ms. Altermatt will further investigate details of transactions posted to two accounts; corrections will be made as necessary. There is currently a significant time lag in the posting of PCMI guest teacher costs. Ms. Altermatt will also follow up on this concern.
- Ms. Altermatt and Mr. Plummer are in the process of finalizing recommendations for new copier purchases. Data and recommendations will be presented to SIP at the March meeting. We would like to liquidate the current risograph supply inventories; staff is encouraged to use the riso machines whenever possible.

Code of Conduct

- Ms. Altermatt presented proposed changes to the Middle School Handbook, and the SIP committee endorsed them. The proposed changes will be presented to the school board for approval.

Review of Crisis Plans

- The District Crisis Training for Parents will take place on February 23<sup>rd</sup>.

Old Business

- The February 4<sup>th</sup> meeting for 7<sup>th</sup> and 8<sup>th</sup> grade MMS and CMS students and parents was very well attended. The meeting began with the viewing of the DVD, “Two Million Minutes”, and was followed by a discussion of high school graduation requirements and related information. Curriculum Fairs are scheduled at SLHS on February 12<sup>th</sup> and SLEHS on February 25<sup>th</sup>.
- Ms. Altermatt reported that the new walkie talkies have arrived.

## New Business

- To encourage students to think about attending college, Student Council will have staff and students wear their college attire during Spirit Week.

## Strategic Plan Focus Area: Healthy Learning Community

- In an effort to assist with the severe blood shortage in Michigan, the MMS PTO and NJHS worked with the Red Cross and hosted a Blood Drive on Tuesday, January 20<sup>th</sup>. Ms. Altermatt reported that the Blood Drive was very successful; with over 70 donors in attendance, including many walk-ins, over 60 pints of blood were donated. Some ideas for improving the scheduling/logistics of the donations are being reviewed. We hope to make this an annual event.
- The "Empty Bowls" fundraiser to benefit Active Faith food bank will take place on March 5<sup>th</sup>, from 5-8 p.m., in the MMS cafeteria. Fifth through twelfth grade art students will create ceramic bowls using clay that has been donated by Rovin Ceramics. These bowls will, in turn, be donated to this event. There will also be a silent auction of bowls created by MMS staff. The evening will begin with a performance by South Lyon choir students. Attendants will receive a handmade ceramic bowl, delicious hot soup and bread donated by local restaurants; the bowl is a reminder that someone's bowl is always empty. Tickets will be available at the door for \$10 for adults, \$5 for children 5-18 and \$25 for a family of four. Children under 5 are free. This event will be limited to 600 attendees due to the quantity of bowls available. All proceeds from this event will be donated to the South Lyon Active Faith food bank.
- Challenge Day is scheduled to take place next year on Monday, November 9<sup>th</sup> and Tuesday, November 10<sup>th</sup> for 7<sup>th</sup> grade students. Ms. Altermatt suggested that next year's 8<sup>th</sup> grade students promote Challenge Day to encourage 7<sup>th</sup> grade student attendance. Parent volunteers are asked to contact Mr. Plummer. SIP discussed the costs associated with this valuable program. We hope to be able to continue to make this a priority in our budget.

The meeting adjourned at 9:00 a.m. The next meeting is scheduled for March 12, 2009.

Submitted by,  
Marie Moore

### PARENT REPRESENTATIVES

- Catherine Altenberger [bcaltenberger@sbcglobal.net](mailto:bcaltenberger@sbcglobal.net)
- Laura Hogan [jjhogan@talkamerica.net](mailto:jjhogan@talkamerica.net)
- Amy Shepherd [d1ashep@yahoo.com](mailto:d1ashep@yahoo.com)

### TEACHER REPRESENTATIVES

- Terry Furlong [furlong@slcs.us](mailto:furlong@slcs.us)
- Jennifer Jones [jonesj@slcs.us](mailto:jonesj@slcs.us)
- Amy Miller [millera@slcs.us](mailto:millera@slcs.us)

### SUPPORT STAFF REPRESENTATIVE

- Marie Moore [moorem@slcs.us](mailto:moorem@slcs.us)

### ADMINISTRATION

- Maureen Altermatt [altermattm@slcs.us](mailto:altermattm@slcs.us)
- Darrell Plummer [plummerd@slcs.us](mailto:plummerd@slcs.us)