

**Millennium Middle School
SIP Meeting Minutes
December 7, 2005**

Present:

Staff Members: R. J. Webber, Stephanie Berry, Michele Darket, Jennifer DiMarco, Courtney Windsor,
Parents: Janet Bliden, Laura Hogan
Absent: Lisa DelVecchio, Sharon Pollock, Maureen Scheffler (parent)

The meeting began at 8:15 a.m.

General Announcements

- Teachers in the 6th grade wing have requested showcases in the hallways so they may display their student's work. They would like to have 2 installed in the upstairs wing and 2 installed in the downstairs wing.
- The next SIP meeting in January will be used as a working session to brainstorm how to raise the Habits of Mind to the next level in the school.

Upcoming Events

- Challenge Day has been scheduled for December 8-9.
- Eighth graders will be taking the Explore Test this year which has writing, reading, math, science, and a career component. The dates of the test are December 13 and 16, and January 4-6. The Explore Test was created by the same group that does the ACT test. High school counselors will use the results of this test to help determine student's aptitude and interest in helping them with course selections at the high school.

School Improvement/NCA

- The MMS staff's next staff meeting on December 13 will be used to continue working on the NCA process.

Budgetary Discussion

- The committee wanted to know the difference between two guest teacher salary account; namely, school improvement and staff development. The Accounting Department will be contacted for clarification.

Code of Conduct

- Mr. Webber shared his principal's article which was published in the Millennium Mustang News. In this article he states how our students need to have positive relationships and open communication with caring adults. Mrs. Barnett, our Options/ISS supervisor, has been trained in peer mediation, restorative practices, and anti-bullying. She also has a Bachelor's degree in Education from Wayne State University. Her experience in these areas help students to solve issues that may be affecting their academic performance and social maturation. Part of the goal of the Options Process is to develop reflective students who can change their approach to difficult situations and also to avoid other disciplinary actions. The school has witnessed a substantial decrease in repeat visits to the Options Room.

Review of Crisis Plans

- The Hazardous Material/Chemical Accident (inside of the building) crisis plan was reviewed by the committee.

Old Business

- Mr. Webber distributed the Habits of Mind Application Article and the 90/90/90 Case Study by Doug Reeves. These articles will be discussed extensively at the January SIP Meeting. Both of these articles stress the importance of every staff member taking responsibility for student academic achievement.

New Business

- Mr. Webber discussed Professional Learning Communities by Richard DuFour. These communities will help to improve student academic achievement. Mr. Webber's goal is for each department to have weekly collaborative time to help implement these ideas. This time would be outside of the regular Tuesday staff meetings.
- The SIP committee viewed a short segment of a documentary, People Like Us, by PBS. This video was shown to the At-Risk Committee earlier this month, as well. The video talks about families living in poverty and how they are a part of every school's culture. Mr. Webber plans to share this video with the staff and lead breakout groups in discussing how we can help educate students in this situation.

Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community, was discussed.

The next meeting is scheduled for January 18. Refreshments will be provided by Janet Bleden.
The meeting adjourned at 9:45 a.m.

Submitted by,
Michele Darket