

**Millennium Middle School  
SIP Meeting Minutes  
December 3, 2009**

Present

Parents: Cathy Altenberger, Casey Branch, Amy Shepard  
Administration: Darrell Plummer  
Staff Members: Amy Miller, Kristen Rupprecht  
Secretary: Kathy Rase  
Absent: Maureen Altermatt, Jennifer Jones

The meeting began at 8:02 a.m.

General Announcements

- An 8th grade Dance Committee is forming. Mrs. Chapa has graciously agreed to coordinate the dance.

Upcoming Events

- December 7 & 8 - Group Yearbook Photos
- December 9 - Math Extravaganza
- December 9 - PTO meeting in the Library Gallery at 2:45 pm
- December 10 - Activity Afternoon
- December 11 – CHEERS cookie exchange
- December 14 - Beginning Band Concert at 7 pm
- December 16 - Concert/Symphonic Band Concert at 7pm
- December 17 - Choir Concert (at SLHS) at 7 pm
- December 18 - Band/Choir Assembly

School Improvement/AdvancEd

- The AdvancEd QAR team visited December 2 and 3. Wednesday afternoon, December 2, the team met with parents and community members for input.
- The District Steering Committee met to discuss the change from the currently used Lauer Database to the Pearson Database system. The Pearson system can be accessed by staff at school and at home. Credentialing plan templates, criteria and data points were also reviewed and updated.

Budget Update

- Mr. Plummer reviewed recent transactions. An adjustment to decrease our building allotment due to lower student enrollment this year has not yet been reflected in the budget. Nothing has been posted yet for the PCMI guest teachers for the 2009-10 school year. Also, the QAR account has not yet been included in the system. Those amounts should be reflected in the January budget. Ms. Altermatt will follow up with the accounting department.

Code of Conduct

- A canine search was conducted at MMS at the end of November.

Review of Crisis Plans

- The following crisis plans were reviewed by staff since the last SIP meeting:
  - ✓ Hostage (13)
  - ✓ Student Abduction/Kidnapping (23)
  - ✓ Vandalism/Destruction of Property (28)
  - ✓ Weapon Confrontation (29)

Old Business

- We are still waiting for bids on the PA system upgrade.

New Business

- Mrs. Shepard, who currently sends out the parent-to-parent email newsletter, will be leaving at the end of the school year. SIP would like to see someone continue the bi-weekly emails regarding school events and activities. As this is done through the PTO, Ms. Altermatt will speak to the PTO officers at the next meeting about finding a replacement for the future.
- There was an inquiry about whether there would be any “homework room” for students attending afterschool events. Mr. Plummer will investigate further.

- There was a suggestion to send home information about Challenge Week via the parent-to-parent email so that the concepts could be reinforced at home.

The meeting was adjourned at 8:45 a.m.  
The next SIP meeting will be January 7.

Respectfully submitted by,  
Kathleen Rase

#### PARENT REPRESENTATIVES

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Casey Branch	<a href="mailto:momotwinz@sbcglobal.net">momotwinz@sbcglobal.net</a>
Amy Shepard	<a href="mailto:d1ashep@yahoo.com">d1ashep@yahoo.com</a>

#### TEACHER REPRESENTATIVES

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#### SECRETARY

Kathy Rase	<a href="mailto:rasek@slcs.us">rasek@slcs.us</a>
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#### ADMINISTRATION

Maureen Altermatt	<a href="mailto:altermattm@slcs.us">altermattm@slcs.us</a>
Darrell Plummer	<a href="mailto:plummerd@slcs.us">plummerd@slcs.us</a>