

**Millennium Middle School
SIP Meeting Minutes
December 12, 2006**

Present:

Staff Members: R. J. Webber, Stephanie Berry, Michele Darket, Jennifer DiMarco, Sharon Pollock
Parents: Janet Bliden, Laura Hogan, Maureen Scheffler

The meeting began at 8:05 a.m.

General Announcements

- The 6th grade science department is requesting the purchase of a ladder to enable them to reach the top of their storage cupboards.

Upcoming Events

- Challenge Day will be held on December 13-14. Several parents and community individuals will be attending on each day. Also, the SLHS leadership students will participate on the second day. This will create a bridge for the two Challenge Days that will take place at the high school in April, 2007. Stephanie Berry will be meeting with Erin Bronstein (Student Council Advisor and Leadership teacher at the high school) and Jen Morley (counselor at the high school) to discuss details of hosting Challenge Day.

School Improvement/NCA

- An NCA assessment conference will be held on March 6, 2007, in Novi. The NCA committee is seeking presenters for this conference. They will be contacted to see if they would like to have someone talk about Accountability Folders used by students, as well as Teacher Assessment trackers. Doug Reeves will be the keynote speaker at the conference.

Budgetary Discussion

- The current building budget was reviewed and an explanation of the off-schedule salary repayment was discussed.

Code of Conduct

- Ms. Altermatt reported the Restorative Conferencing Process is up and running and Marsha Barnett is doing a great job in facilitating them. There was teacher concern about the Options Room being closed while a Restorative Conference was taking place.

Review of Crisis Plans

- The Utility Emergency Crisis Plan was reviewed

Old Business

- On November 14, the whole school participated in a Six Traits Writing Activity. Students spent the first part of each class period writing on how the Habits of Mind pertain to Science. Teachers then graded the student's papers during the afternoon staff meeting using the six traits rubric. Mrs. McKinnie, Language Arts facilitator submitted an article that was published in the Herald regarding this activity. The goal at Millennium is to create better writers. In this regard, there will be two additional writing activities scheduled with the next one being held on February 13 (date?)
- A quote was received from the Maintenance Department regarding the purchase of 3-4 showcases for the 6th grade wing. Additional pricing quotes will be secured before a final decision is made.
- The topic of school safety regarding students being dropped off and picked up before and after school was revisited. There have been safety concerns both in front of the buildings, as well as in the back by the bus loop. Mr. Webber will contact Mike Casey, Director of Environmental Services, for suggestions.

New Business

- Mr. Webber distributed copies of a recent presentation given at a Board Meeting entitled, Shared Leadership in a Results-Driven District. This was a study conducted by Oakland Schools praising our district on their achievements, i.e. the formation of SIP and SAC committees, aligning curriculum with Michigan Framework, Adequate Yearly Progress (AYP), results-driven approach, restorative practices, activities and practices to address bullying, Challenge Day, NCA focus, Habits of Mind, etc. After reviewing the presentation, the committee discussed how the results would benefit our district and also how we can get more recognition for our efforts throughout the county, state, and national level.

Strategic Plan 2003-2008

- The Focus Area, Healthy Learning Community was discussed.

Refreshments will be provided by Laura Hogan for the January 17 meeting. The meeting adjourned at 9:15 a.m.

Submitted by,
Michele Darket

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