

**Millennium Middle School
SIP Meeting Minutes
November 12, 2009**

Present

Parents: Cathy Altenberger, Amy Shepard
Administration: Maureen Altermatt, Darrell Plummer, William Pearson
Staff Members: Jennifer Jones, Amy Miller, Kristen Rupprecht
Secretary: Kathy Rase
Absent: Casey Branch

The meeting began at 8:02 a.m.

General Announcements

- Thank you to all who helped make Challenge Day a success: parent volunteers, Kristin Rupprecht, Erica Wilson, Be the Change Club students and staff. Hopefully, our budget will allow us to schedule Challenge Day again next year. If not, we will schedule a similar program using our staff.

Upcoming Events

- November 12 - School Musical "Pirates" will take place at 3pm and 7pm. The musical features the boys' choir "singing, dancing and swashbuckling galore."
- November 16 - Writing Extravaganza
- November 25-27 - Thanksgiving Break
- December 2 and 3 - AdvancEd QAR team visit
- December 7 and 8 - Group yearbook photos
- December 9 - Math Extravaganza
- December 10 - Activity Afternoon/Dance will be sponsored by the National Junior Honor Society.
- December 14 - Beginning Band Concert at 7 pm
- December 16 - Concert and Symphonic Band Concert at 7pm
- December 17 - Choir Concert (at SLHS) at 7 pm
- December 18 - Band and Choir students will perform during 7th hour assembly

School Improvement/NCA

- November Curriculum Day focused on preparation for QAR and closing achievement gaps. All staff met as a group in the morning and broke into smaller groups in the afternoon.
- Staff is well prepared for the QAR visit on December 2 and 3.

Budget Update

- Budget carryover money will be used to purchase one additional document camera for Language Arts. Carryover money will also be used for expenses incurred by the QAR visit.
- Due to decreased student enrollment, approximately \$11,000 will be removed from the budget this year. Ms. Altermatt reviewed proposed adjustments to accounts.
- We have received the grant money from Exxon Mobile to support development of our Math Extravaganza.
- Ms. Altermatt reviewed accounts as part of a discussion regarding prioritizing future expenditures.

Code of Conduct

Review of Crisis Plans

- An Intruder Drill was conducted on November 6. South Lyon Police officers participated as well.
- The following crisis plans were reviewed by staff since the last SIP meeting:
 - ✓ Bomb Threat (2)
 - ✓ Chemical Accidents In/Out of building (10, 11)
 - ✓ Missing Student (16)
 - ✓ Physical Assault (18)
 - ✓ Utility Emergency (27)
 - ✓ Death of Student, Staff, or Visitor (5)
 - ✓ Drug Possession or Sale (6)
 - ✓ Larceny, Robbery, or Extortion (15)
 - ✓ Sexual Assault (22)
 - ✓ Suspicious Mail (26)

Old Business

- We are still waiting for bids on the PA system upgrade.

New Business

- A district –sponsored workshop for legal and financial procedures relating to activity accounts will be held at SLHS. This workshop is designed for organization directors and club presidents, including booster clubs, who process money.
- Challenge Week will be held November 30-December 4 to keep the Challenge Day spirit alive.

The meeting was adjourned at 8:52 a.m.

The next SIP meeting will be December 3.

Respectfully submitted by,
Kathleen Rase

PARENT REPRESENTATIVES

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TEACHER REPRESENTATIVES

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Kristen Rupprecht	rupprecht@slcs.us

SECRETARY

Kathy Rase	rasek@slcs.us
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ADMINISTRATION

Maureen Altermatt	altermattm@slcs.us
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