

**Millennium Middle School
SIP Meeting Minutes
October 7, 2010**

Present

Parents: Cathy Altenberger, Kathy Goodenow, Michelle Walkup
Administration: Maureen Altermatt, Darrell Plummer
Staff Members: Ross Baker, Kristin Rupprecht, Jennifer Jones
Secretary: Amy Finlayson

The meeting began at 8:01 a.m.

General Announcements

- Ms. Altermatt announced that Jim Kroll will be directing the fall play. An informational meeting and auditions will be held next week.
- Open House went very well and we had good parent attendance.

Upcoming Events

- MEAP testing – October 12-20 (Makeups through the 29th)
- Parent-Teacher Conferences – October 27, 3-9 pm
- Curriculum Day – No School for Students – November 2
- Writing Extravaganza, November 8

School Improvement/NCA

- We are continuing with our focus on writing across the curriculum and will emphasize the need for high quality work through holding students accountable for revisions.
- Informational reading strategies will also continue to be infused throughout all curricular areas.
- Ms. Altermatt received Title IIA grant funding for professional development related to initiatives in our school improvement plan.
- There will be a joint staff meeting with CMS on 10/12 for departments to review assessment data and share instructional strategies.

Budget Update

- At this time, Ms. Altermatt has been unable to obtain further information to address our list of questions about entries to adjust accounts from 2009-10. She will make an appointment to meet with our controller and hopes to have a resolution by the November SIP meeting.
- While we do not yet have a final budget allocation from accounting based on our count day numbers, the number of students enrolled exceeds the number used in our spring budget projection. This, along with some of our carryover funds, will allow us to address some additional needs.
- SIP members unanimously endorsed the recommendation to use funds to hire an additional lunch monitor to return our level of supervision to that of prior years.
- SIP members unanimously endorsed the recommendation to use funds to support the Challenge Day program. Mr. Plummer will begin the process of scheduling and coordination.

Code of Conduct

Review of Crisis Plans

- We have completed our fall safety drills.
- Ms. Altermatt reviewed the Crisis Plan items that the staff reviewed since our last SIP meeting.

Old Business

New Business

- We are bringing back Challenge Day to MMS. Ms. Altermatt will speak to the PTO about it at the meeting today. We will also be looking for parents to volunteer as facilitators.
- A parent had a question regarding school safety measures. Ms. Altermatt and Mr. Plummer shared information.
- Ms. Altermatt shared information from the recent Leaders of Learning Walkthrough training. Our building also had teacher representation at the training; these teachers will share more information at an upcoming staff meeting.

The meeting adjourned at 8:40 a.m.

Our next meeting is November 4th at 8:00 am.

Respectfully submitted by,
Amy Finlayson

PARENT REPRESENTATIVES

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