

Millennium Middle School
SIP Meeting Minutes
October 2, 2008

Present:

Parents: Amy Shepherd
Administration: Maureen Altermatt, Darrell Plummer
Guest Administrator: Dr. William Pearson
Staff Members: Terry Furlong, Jennifer Jones, Amy Miller
Secretary: Marie Moore
Absent: Laura Hogan, Kathy LeFevre

The meeting began at 8:05 a.m.

General Announcements

- Thank you to CHEERS for the staff breakfast.
- Dr. Pearson attended the SIP meeting to discuss the changes in school start times that will take place next year. This is a result of changes to the bussing schedule in order to save money for the district. The impact on middle school will be minimal.
- Challenge Day is scheduled to take place this school year on Monday, December 1st and Tuesday, December 2nd. Only 7th grade students will, once again, be invited to attend. Parents who would like to volunteer as facilitators for this powerful program are asked to contact Mr. Plummer at plummerd@slcs.us or 248-573-8201.

Upcoming Events

- October 1st – Healthy Sexuality Curriculum Information Meeting – 3-4:30 p.m., Room 226
- October 2nd - Healthy Sexuality Curriculum Information Meeting – 7-8:00 p.m., MMS Media Center
- October 14, 16, 21, 23 – MEAP testing – *IT IS IMPERATIVE THAT STUDENTS ARE PRESENT EACH DAY as makeup dates are limited!* ☺
- October 20th – Parent-Teacher Conferences – 3-9 p.m.
- November 4th – Curriculum Day/Election Day – No School for Students
- November 10th – Writing Extravaganza

School Improvement/NCA

- During the November 4th Professional Development Day, Ms. Altermatt and Mr. Plummer will work with staff to prepare for our AdvancEd accreditation team Quality Assurance Review (QAR) visit in 2009-2010. Teachers will also work on their AYP tracking tables and I-Maps.
- At the November 18th District Meeting, more information will be shared regarding the QAR visitation and accreditation process.
- Ms. Altermatt and/or Mr. Plummer will try to visit another school later this year on a QAR team to learn more about the expectations.
- Terry Furlong will be attending the NCA State Conference on November 6th and 7th.

Budgetary Discussion

- Ms. Altermatt and Mr. Plummer proposed using carryover funds to purchase additional walkie talkies and a signal repeater unit, as well as upgrades for the sound system in the cafeteria. The SIP committee voted unanimously to authorize the expenditures for all items.
- Recent expenditures were reviewed. Ms. Altermatt clarified details regarding the insurance allocation for RP facilitator and the amounts charged to the guest secretary account.

Code of Conduct

- There was a brief discussion about health concerns related to energy drinks. SIP members supported the idea of banning these drinks at the middle school. This will be discussed further in the spring when the student handbook is updated.

Review of Crisis Plans

- On September 18th, Ms. Altermatt joined members of the SLCS Operations department in observing a simulated crisis in one of five participating Oakland County school districts. A debriefing of lessons learned was conducted afterward.
- An Intruder Drill was conducted with the SLPD on September 24th.
- Reviewed by MMS staff during September:
 - ◆ Bomb Threat (2)
 - ◆ Chemical Accidents In/Out of building (10, 11)

- ◆ Missing Student (16)
- ◆ Physical Assault (18)
- ◆ Utility Emergency (27)

Old Business

- To assist in the reduction of printing and postage expenses, parents can choose to receive the MMS Newsletter via email; this will begin after Conferences take place. Thank you to the parents who returned their Newsletter option form during Curriculum Night. Additional forms will be available during Conferences in October. A hard copy of the October/November Newsletter will be available for parents at Conferences.

New Business

- Ms. Altermatt reviewed the Annual Report with the SIP committee. Thank you to Chris Skinner for the terrific job she does in creating this report. Thank you, also, to the teachers for all of their hard work and their laser-like focus on student achievement.
- Jenny Jones shared staff requests to reinstall hooks on the outside of classroom doors to allow doors to remain open, as well as the installation of traffic mirrors in the annex hall to avoid student traffic issues. Ms. Altermatt will investigate these issues further and follow up on the requests.

Strategic Plan Focus Area: Healthy Learning Community

- Counselors from CMS and MMS are in the process of scheduling the Disabilities Awareness Workshop. This workshop will give 6th gr. students the experience of living with a disability.
- The counselors are conducting Anti-bullying presentations with 6th grade classes this week.
- The Anti-bullying play, "Word", performed by the Jewish Ensemble Theater has been scheduled for 6th grade students.
- The New Student counseling group is currently underway; the counselors have received good feedback regarding this group.
- Challenge Day is scheduled to take place this school year on Monday, December 1st and Tuesday, December 2nd. Only 7th grade students will, once again, be invited to attend. Parents who would like to volunteer as facilitators for this powerful program are asked to contact Mr. Plummer at plummerd@slcs.us or 248-573-8201.

The meeting adjourned at 8:55 a.m.

Submitted by,
Marie Moore

PARENT REPRESENTATIVES

- Laura Hogan jjhogan@talkamerica.net
- Kathy LeFevre lefevrejk@sbcglobal.net
- Amy Shepherd d1ashep@yahoo.com

TEACHER REPRESENTATIVES

- Terry Furlong furlong@slcs.us
- Jennifer Jones jonesj@slcs.us
- Amy Miller millera@slcs.us

SUPPORT STAFF REPRESENTATIVE

- Marie Moore moorem@slcs.us

ADMINISTRATION

- Maureen Altermatt altermattm@slcs.us
- Darrell Plummer plummerd@slcs.us