

## TRANSPORTATION

The purpose of this transportation policy is to provide guidelines governing the transportation of students of the South Lyon School District to and from school and school sponsored events.

The safety of all students in South Lyon Schools is of prime concern to the Transportation Department and its personnel. It is important that uniform policies be established for all and that students and parents be aware of such policies.

It is the policy of the Board to provide transportation to and from school for those students whose distance from their school of assignment makes this service necessary, within the limitations established by the State Law and the regulations of the State Superintendent of Instruction. Such laws and rules shall govern any questions not covered by this policy.

Secondary (6-12) students who live one and one-half (1 1/2) miles or more from the school which they attend shall be eligible to be transported to school. Elementary (K-5) students who live one (1) mile or more from school shall be eligible to be transported. Under normal conditions elementary students shall be expected to walk up to one-half (1/2) mile and secondary students up to one (1) mile to a bus stop. Walking distance is the linear measure of the shortest prescribed or authorized pedestrian route from a point at the curb or edge of a public road nearest the student's home to the bus stop or to the entrance of the school property closest to the student's home. Exceptions to these distances may be made if conditions warrant. The following is a list of factors which may be considered, when such an exception is under study:

- A. sidewalks
- B. traffic count
- C. posted speed limit
- D. visibility
- E. road shoulders

This list is not meant to be all inclusive, but is rather meant to serve as examples.

Bus routes and stops shall be planned to achieve maximum economy of operation with reasonable safety. School buses will travel over public roads; however, exceptions may be made if conditions warrant. Requests for transportation on private roads must be in writing to the Director of Operations who has the final say, must cite a compelling need for service and must show eligibility for transportation under this Board policy. The following is a list of factors which may be considered when such an exception is requested:

- A. the private road must be built to county specifications
- B. the presence of dead-ends or cul-de-sacs
- C. the condition and maintenance of the private road
- D. the number of students on the road who need transportation
- E. the absence of a legal and appropriate stop on a public road which could serve the students
- F. the impact that traveling on the private road would have on the length of time students spend on the bus
- G. the efficient use of personnel and equipment
- H. the District is provided a waiver of liability for damage to the road and/or private property caused by the bus.

Private roads on which District buses currently travel have been grandfathered.

The Transportation Department reserves the right to re-evaluate all routes at least annually, and make changes as necessary. In addition, the Transportation Department reserves the right to eliminate travel on private roads at any time when there are compelling safety or other issues which make it prudent to do so.

School buses shall be purchased, housed and maintained by the District for the transportation of resident students between their home areas and school which is in the boundary to which they are assigned. Transportation of eligible vocational or special education children between their home areas and schools outside the District shall be arranged through the use of District-owned vehicles, through cooperation with other districts, through commercial carriers or by other means in the most efficient and economical manner.

Student transportation shall be considered a privilege to be enjoyed by a student as long as s/he accepts responsibility for his/her own conduct, carefully follows all rules and regulations and positively responds to the directions and requests of the bus driver. This privilege may be suspended or revoked if the student's conduct is in violation of the Code of Conduct pertaining to student transportation.

All such rules shall be published in the student handbook and copies given to students at the beginning of the school year.

The district will comply with the State law on regulating the transporting of large unsecure objects in district vehicles.

The Board authorizes the Transportation Department to install and operate video cameras on District buses to enhance student safety and well-being. Administration shall establish appropriate administrative guidelines for the proper use of the cameras.

The safety and conduct of the students at a bus stop is the responsibility of the parents.

Each student entitled to transportation will be assigned a specific bus route and bus stop, which will be the same for the entire year, unless altered by the Transportation Supervisor. No student will be permitted to use any other route or stop without permission from the Transportation Department. No request will be approved for the purpose of entertainment or for the simple convenience of the parent or student. Emergency requests will be considered.

The Transportation Department is not responsible to transport students in the Schools of Choice program. Students who have chosen the Schools of Choice program, for day care reasons, may be provided transportation only within that school boundary to and from one location (bus stop), providing space is available on the bus.

Transportation may be provided for students being day cared within his/her home address school boundary, to and from one location (bus stop) only, providing space is available on the bus.

The Board reserves the right to terminate transportation based on financial, legal, or other considerations.

**Transportation for Field and Other District-Sponsored Trips**

Transportation may be limited by the availability of vehicles, drivers and scheduling and will not be available when needed for general school purposes.

All field trips shall be supervised by members of the staff. All other District-sponsored trips shall be supervised by either staff members, contracted employees, or adults from the sponsoring organization. Any time students are in the district's vehicle at least one (1) sponsor, chaperone or staff member is expected to ride in the vehicle to supervise students on the bus as well as upon return to the District while students are waiting for rides home.

Students being transported in school vehicles on school sponsored events will be expected to comply with the Student Code of Conduct and all verbal, written and posted bus rules.

*Adopted May 19, 2008*