

EMERGENCY INFORMATION

The District will distribute annually to parents/guardians of all students the Emergency Information Form. It is the responsibility of the parent/guardian to keep these forms updated and current to assure accuracy. Administration will ensure the information is used for the intended purposes.

If one (1) parent/guardian has been awarded custody of the student by the courts, the parent/guardian of custody shall provide the school with a copy of the custody order and inform the school in writing of any limitations in the rights of the noncustodial parent/guardian. Absent such notice, the school will presume that the student may be released into the care of either parent/guardian.

Any time a student or a group of students is taken out of the building beyond school office hours to participate in a school event, the staff in charge of the event must take copies of the Emergency Information Forms for those students. This includes, and is not limited to, students involved in music trips, athletic trips, field trips, and academic contests. Advisors and/or coaches of all co-curricular and extra-curricular activities must have in their possession at all times a copy of the students' emergency information.

Whenever it is necessary for staff members to use emergency procedures in order to care properly for a student, they are to follow the procedures described in the District guidelines and are not to abide by any "Do Not Resuscitate" (DNR) agreement that may exist for a student, unless ordered to do so by a court of law.

*Adopted January 21, 2008*