

TITLE I NOTIFICATION REQUIREMENTS

Title I Programs

In accordance with the requirement of the No Child Left Behind Act, the Board encourages parent(s)/guardian(s) to participate in Title I programs. Parent(s)/Guardian(s) shall be offered opportunities to participate in the education of their children by this policy.

The following actions will be implemented by the administration to insure compliance with federal law and to invite parents to become involved in the education of their children:

- A. The involvement of parent(s)/guardian(s) in the planning, implementation, evaluation, and improvement of Title I programs/services through participation on building Shared Involvement Process (SIP) teams;
- B. Invitations to parent(s)/guardian(s) to attend at least one meeting annually for Title I parents, with additional meeting opportunities (i.e. Curriculum/Open House, Reading Workshop Presentations, Family Math Nights, etc.) being available as needed, designed to provide Title I information and program services, and to solicit suggestions from parent(s)/guardian(s) on program development, planning, evaluation and operation;
- C. Assistance to parent(s)/guardian(s) in understanding Title I, including the District endeavoring to provide information in a language understandable to the parent(s)/guardian(s);
- D. Parent(s)/Guardian(s) notification of Title I student selection and criteria for selection;
- E. Information regarding child's achievement and progress;
- F. A provision for input by Title I staff at regularly scheduled parent/guardian-teacher conferences and additional communication as requested by the Title I staff or parent(s)/guardian(s);
- G. Opportunities to increase parent(s)/guardian(s) capacity to work with children in the home on school learning;

- H. Opportunities for teachers and staff to increase their understanding of effective parent(s)/guardian(s) involvement strategies;
- I. Ongoing communication between school and parent(s)/guardian(s).

Title I Parents' Right to Know

In accordance with the requirement of Section 1111 of Title I, for each school receiving Title I funds, the Administration shall make sure that all parents of students in that school are notified that they may request, and the District will provide, the following information on the student's classroom teachers:

- A. Whether the teacher(s) have met the State qualification and licensing criteria for the grade level and subject areas they are teaching.
- B. Whether the teacher(s) is teaching under any emergency or provisional status in which the State requirements have been waived.
- C. The undergraduate major of the teacher(s) and the area of study and any certificates for any graduate degrees earned.
- D. The qualifications of any paraprofessionals providing services to their child(ren).
- E. In addition, the parents shall be provided:
 - 1. information on the level of achievement of their child(ren) on the required State academic assessments;
 - 2. timely notice if the student is assigned to a teacher who is not "highly qualified" as required, or if the student is taught for more than four (4) weeks by a teacher who is not highly qualified.

The notices and information shall be provided in an understandable format, and to the extent possible, in a language the parent(s) understand.