

# South Lyon East Course Requests Using Course Planner: 2019-20 School Year

(High School Directions)

Go to [www.careercruising.com/login/sl](http://www.careercruising.com/login/sl)

## South Lyon School District, MI (Oakland)

### My Plan Login

Username:

Password:

[Login](#) Forgot your username and/or password?

Enter your EDP Username and Password. Click on Login.  
**Note:** Your username is the prefix “SL-” + your Skyward username.  
Your password is your Skyward password.  
**Example:**  
**Username:** SL-smithjoh000 \*if you have less than 5 letters in your last name, you must fill the space(s) after your last name with an underscore(s) (i.e. SL-lee\_\_sue000)  
**Password:** x12xxxxx

Sample01  
My EDP

Assessments Careers Education Financial Aid Employment MiBrightFuture

Welcome to Career Cruising, Sample01!

**My Progress**

- Complete 67%
- Incomplete 33%

**249 COACHES**  
Have a question about a career? Our discussion board coaches have the answer!  
[View Discussion Boards](#)

**178 COMPANIES**  
Discover companies in your community and what they have to offer!  
[View Companies](#)

**943 ACTIVITIES**  
Learn more about a career in the real-world. Participate in Career Activities!  
[View Activities](#)

**What do you want to do?**

- Explore My Interests
- Learn About Careers
- Explore Education Options
- Choose My Courses**
- Find Jobs
- Build My Resume

**Important Documents**

- Careers in Demand
- Matchmaker / Arabi...

**Suggested Links**

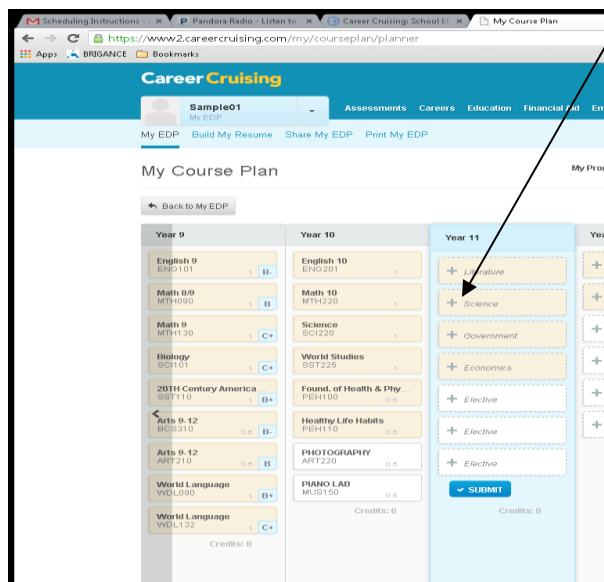
- Khan Academy
- Michigan Career Pathways

Select **Choose My Courses** on the left side.

**You may start entering your course selections for 2019-2020 at any time.**

***You must submit your course selections between February 1<sup>st</sup> –22<sup>nd</sup>.***

## South Lyon East Course Requests Using Course Planner: 2019-20 School Year



Your 4 year plan will appear on the screen. The **year highlighted in blue** is the upcoming school year. **If this is not your correct grade level for next year, please contact your counselor.**

You will also see any courses you have taken in the previous years. You will see the course name and letter grade. If you do not see a grade, the course has not been completed at this time.

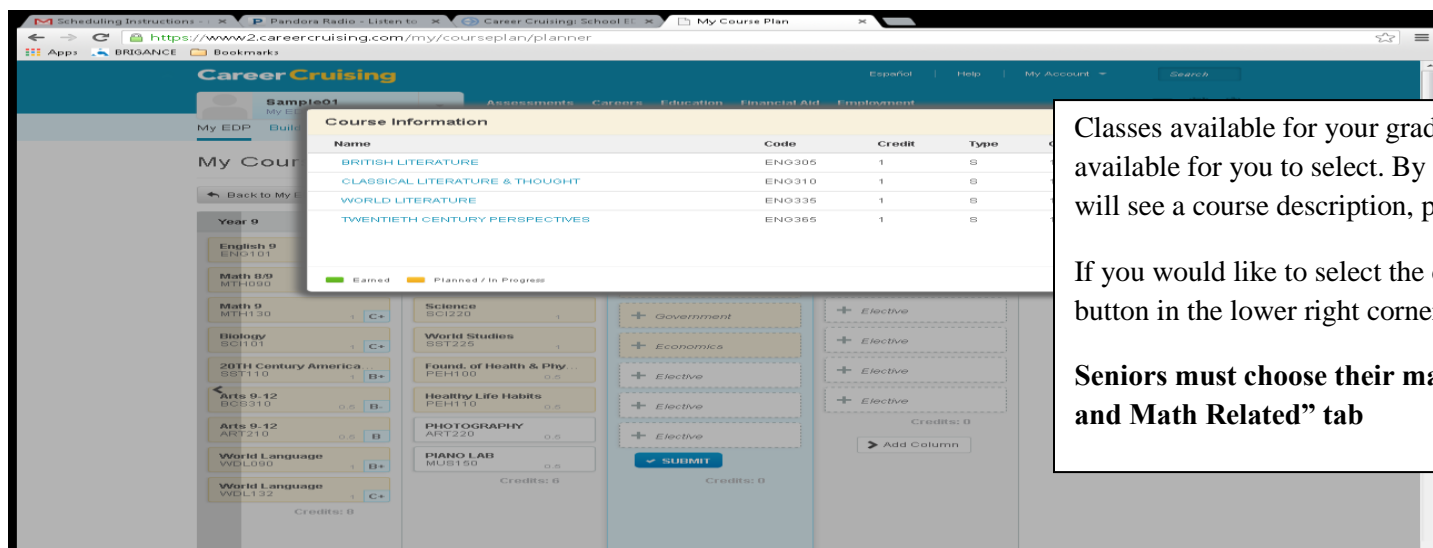
**Click on the + to add courses.** (You will repeat this until you have selected 6 credits and alternates)

### Note:

Shaded boxes are required courses which **MUST** be selected to meet graduation requirements.

Alternates for your elective classes are required and **MUST** be entered in the “Alternate” slot before you can submit.

**Students interested in Dual Enrollment, Firefighter Academy, OSTC, Media Studies and PEERS should select the “Application Only” discipline.** Once you choose a course, it will appear on the right of your course plan. They will **NOT** appear in your planner. Students will be required to enter 6 full credits into their future scheduling. The counselors will adjust schedules after placements have been completed.



Classes available for your grade level and course discipline will be available for you to select. By single clicking on the class name, you will see a course description, prerequisites and recommendations.

If you would like to select the course, click on the Add Courses button in the lower right corner.

**Seniors must choose their math course(s) from the “Senior Math and Math Related” tab**

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Course Information

Name	Code	Credit
DIGITAL IMAGING & MULTIMEDIA COMPUTING	BCS130	0.5
VISUAL BASIC I	BCS140	0.5
INTRODUCTION TO BUSINESS	BCS201	0.5
ENTREPRENEURSHIP	BCS210	0.5
DESKTOP PUBLISHING	BCS220	0.5
ACCOUNTING	BCS301	1

Legend: ■ Earned ■ Planned / In Progress

When selecting your electives, you will need to decide on a course discipline or subject area to choose from.

**Juniors who have completed Alg 1, Geometry and Alg 2 will select their math course using an elective box.**

My Course Plan

Year 11

Course Name	Code	Credit
Literature	ENG310	1
Science	SCI310	1
Government	SBT360	0.5
Economics	SBT350	0.5
Arts 9-12	DTC110	1
NEWSPAPER	VPAY76	1
ACCOUNTING	BCS301	1

Once all courses are entered, **review** all warnings and issues which appear with a blue or red circle on your screen. Place your mouse over the alert circle and read the details. **Course Planner WILL NOT allow you to submit with red alerts.**

If you need to change a course, click the course name and select the **Delete Course** button in the lower right corner to remove the course. You will need to delete section A & B. Reselect an appropriate course.

When all alerts have been removed and the requests have been reviewed by the student **and** parent, click the Submit button.

If you are unable to submit due to alerts, you must schedule an appointment with your counselor.

**Please be aware once you have submitted, you will not be able to make changes to your request.**

**Once submitted, you MUST PRINT AND HAVE A PARENT SIGN YOUR COURSE SIGN OFF SHEET.**

Return your course sign off **and** course selection sheets (with teacher signatures) to Student Services **no later than Friday, February 22<sup>nd</sup>.**

### **Schedule Change Policy:**

Staffing is predicted and schedules are created based upon student class requests. It is important that all students and parents understand that course selection is important and the necessary time should be given to this process. Schedule changes at the beginning of the school year or throughout the school year will be considered for the following reasons:

- A course needs to be added to fulfill a graduation requirement.
- A course is no longer needed due to credit earned in summer school or testing out.
- A course needs to be retaken due to credit not being earned.
- A student has been placed into a course for which they have not met the pre-requisites.
- A student has too many or too few classes or multiple sections of the same course.

Changing of schedules will not be permitted because the student has changed their mind. **Requests for teacher changes will not be honored.**