



**South Lyon Area Youth Assistance  
Homework Help Center Information Form  
Centennial Middle School**

**Schedule:** Centennial Middle School – Room 603 Computer Lab

Wednesdays, October 4, 2017 through May 2, 2018

Closed on school holidays, days off and half days.

2:30 pm to 4:30 pm

2:30 pm – 2:45 pm Snack and social time

2:45 pm – 4:30 pm Quiet homework time

Students are expected to exhibit safe, respectful, and responsible behavior. Parents will be called to pick up their child early if there are behavior problems.

Students must bring homework to keep them occupied till 4:30 pm.

Students should bring an extra book to read when their homework is completed. No electronic devices may be used during the Homework Help Center sessions.

A snack will be provided. Parents are encouraged to help by contributing snacks.

**Parents are asked to pick up their children promptly at 4:30 pm, by signing their students out in the classroom.** Written permission is needed if a student is to walk home or be picked up by an adult other than those listed on the registration form. Pick up will be in the bus loop.

Registration Fee: The fee is \$35.00 for the entire school year. Please contact the program director, Anne Carrel (313)318-4847 or at [slhomeworkcenter@gmail.com](mailto:slhomeworkcenter@gmail.com) with program questions, payment arrangements or scholarship information.

Payment or approved scholarship information is required by the student's start date. Please mail forms and payment to, SLAYA, 1000 N. Lafayette, South Lyon, MI 48178, or drop them off at CMS office.

**KEEP THIS PAGE FOR YOUR INFORMATION**

# SOUTH LYON AREA YOUTH ASSISTANCE HOMEWORK CENTER PARTICIPANT REGISTRATION FORM

Child's Name: \_\_\_\_\_

Child's Sex:  Male  Female

Birth Date: \_\_\_\_\_

Age: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

Parent's Cell #1: \_\_\_\_\_

Email: \_\_\_\_\_

Parent's Cell #2: \_\_\_\_\_

Ethnicity:  Hispanic  Non Hispanic

Home Address: \_\_\_\_\_

Race:  White  African-American

City, Zip: \_\_\_\_\_

Asian  Hispanic

Multi-Racial

*Does your child have any special health needs or food allergies?*

---

---

*In case of emergency, these people may be contacted if parents or guardians are not available:*

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

*My child may be released to the following people when the Homework Center closes:*

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

My child has my permission to walk home without adult supervision after the Homework Help Center closes.

YES

NO

**In which municipality are your property taxes paid? (Please check one):**

- Commerce Township     Green Oak Township     Lyon Township     Milford     Novi  
 Northfield Township     Salem Township     South Lyon     Wixom

New funding regulations from Lyon Township require us to track the number of low-income families that South Lyon Area Youth assistance serves. **This information is only reported as a number; no names are reported.**

*If you want to be considered for financial assistance or live in Lyon Township, the following questions must be answered.*

Step 1: Please **CIRCLE** the total number of people who live full time in your household.

Sept 2: Please **CIRCLE** the amount on the same line that describes your total household income from all sources.

Persons in Household	Extremely Low Income	Very Low Income	Low Income	
1	Less than \$14,450	Less than \$24,050	Less than \$38,450	Greater than \$38,450
2	Less than \$16,500	Less than \$27,450	Less than \$43,950	Greater than \$43,950
3	Less than \$20,420	Less than \$30,900	Less than \$49,450	Greater than \$49,450
4	Less than \$24,600	Less than \$34,300	Less than \$54,900	Greater than \$54,900
5	Less than \$28,780	Less than \$37,050	Less than \$59,300	Greater than \$59,300
6	Less than \$32,960	Less than \$39,800	Less than \$63,700	Greater than \$63,700
7	Less than \$37,140	Less than \$42,550	Less than \$68,100	Greater than \$68,100
8	Less than \$41,320	Less than \$45,300	Less than \$72,050	Greater than \$72,050

**AFFIDAVIT**

**APPLICANTS CERTIFICATION:** The applicant certifies that all information in this application and all information furnished in support of this application is for the purpose of obtaining funds, and that these statements are true to the best of the applicant's knowledge and belief.

**PENALTY FOR FALSE OR FRAUDULENT STATEMENT:** U.S.C. TITLE 18, Sec. 1001, provides: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies...or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing, or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than (5) years, or both"

**SIGNATURE** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# HOMWORK HELP CENTER FOR CMS STUDENTS

## Rules and Guidelines

### ALL SCHOOL RULES APPLY

#### WELCOME STUDENTS!

- Sign in on the sign in sheet. Sign out when you leave.
- Make sure you have all your materials with you when you enter the classroom as you may not be allowed to return to your locker once you have arrived.
- Find a place to sit.
- You must use a pass to use the restroom after 2:40 pm
- Raise your hand if you have a question.

#### WHILE YOU ARE ATTENDING HOMEWORK CENTER:

- Social and snack time is allowed until 2:45 pm at which individual silent work time begins. You may have a snack or drink at tables without computers.
- You must work quietly during work time. No electronics or music
- The supervisors may, after one hour of silently working, allow student to work together after 4:00 pm. Otherwise, silent work will extend to 4:30 pm.
- Supervisors should be respected as teachers.
- Be respectful of other people in the room. No disruptive behavior is allowed.
- All schools rules, including the dress code, will be enforced.
- Clean up after yourself; put away the supplies you have used and push in your chair.
- You may be asked to leave the Homework Help Center if you do not follow the behavior policies or direction of Homework Help Center staff.
- You will be dismissed by the supervisors at 4:30 pm. CMS, your ride should pick you up in the bus loop. If you leave before 4:30pm, a parent/guardian must sign you out.

#### IF YOU USE THE COMPUTERS

The Homework Help Center's computers are available to students for educational uses only. Irresponsible use of computers may result in loss of Internet and/or computer privileges in the HWC.

*Should you have any questions or concerns regarding the Homework Help Center, please contact the director Anne Carrel (313-318-4847) or at [slhomeworkcenter@gmail.com](mailto:slhomeworkcenter@gmail.com).*

---

**Student Signature & Date**

---

**Parent Signature & Date**

*Parent (s) please go over these rules and guidelines with your student (s).*

**PLEASE READ, SIGN, DATE AND RETURN THIS PAGE.**

## ATTENTION PARENTS

### PLEASE INITIAL AND RETURN THIS PAGE

\_\_\_\_\_ A signed registration form is required before a child can attend the Homework Help Center. The Homework Help Center provides an environment and tools for learning and studying. Staff provide homework assistance as time allows. The Homework Help Center does not provide one-on-one tutoring sessions.

\_\_\_\_\_ The Homework Help Center does not provide childcare. Students are not supervised outside of the Homework Help Center. Students are expected to follow the rules and stay on task.

\_\_\_\_\_ Homework Help Center staff are responsible for the students until 4:30pm. If the student needs to leave early, he/she must be signed out by an authorized adult.

\_\_\_\_\_ Students who do not follow Homework Help Center rules or Homework Help Center staff instructions, may be asked to leave and parents will need to pick them up before 4:30pm.

\_\_\_\_\_ Students are responsible for bringing homework or study materials to Homework Help Center. If they do not have enough homework to keep them occupied till 4:30pm, they must bring a book to read.

\_\_\_\_\_ Students are to be picked up promptly at 4:30 pm. In the event of an emergency or expected delays with pick up, Homework Center staff must be contacted.

Parent/Guardian name (Print): \_\_\_\_\_

Parent/Guardian name (Signature): \_\_\_\_\_

Date: \_\_\_\_\_