

Subject: Important fall bus route information

Dear SLCS Families –

We are excited to share with you that we have been able to link our transportation routing system to the Skyward student database system. **For 2017-18 you will be able to look up your child's bus route online. We will no longer be mailing postcards with bus route information to students other than for incoming kindergarteners.**

To access bus route information (which, at this time, still represents 2016-17), you will do the following:

Log in to Skyward

On the left menu tab, click "Student Info"

Click on "Bus Schedule"

Then select "AM" or "PM" to view the pick up/drop off time and location of the bus stop

If you need information about your Skyward login, you may contact the building secretaries in August when they return.

This Skylert message will be sent again in early August as a reminder for families about the process, and another Skylert will be sent to notify families when the 2017-18 bus route data has been loaded and is "live." If, at that time, bus route information is not in Skyward for your child, you may call the Transportation Department at 248-573-8900 or send an email to dispatcher@slcs.us.

A final reminder will be sent right before the Labor Day weekend for families to check to ensure that they have the most up-to-date information.

During the first two weeks of school, students should be at the bus stop 10 minutes prior to their pickup time. Thereafter, 5 minutes will be sufficient.

During the year, if a student's bus route assignment changes time or location, or if there is a significant delay (normally over 10 minutes) on a particular day, a Skylert message will be sent to affected families.

If your family does not have regular access to internet service, please let the Transportation department know so that permanent bus route changes for your family can be communicated through a different mode.

If you will be requiring Joint Family busing or have a Daycare Request for the 2017-18 school year, forms are available on the website. http://www.slcs.us/departments/griswold_operations_center/transportation/index.php Please remember that new forms must be submitted each year. We will be sending out additional reminder communications in the coming weeks.

Enjoy the summer break and we look forward to serving your families again in the fall!

Families who are new to the district will need to get Skyward log in information from the building secretary. Please be aware that there will be a lag time of a few days before route information for new students may be available in the system.

If necessary, the Transportation Department can be contacted at 248-573-8900 or dispatcher@slcs.us

SLCS Transportation Department