

**SOUTH LYON COMMUNITY SCHOOLS  
CHANGE OF ADDRESS/PHONE NUMBER**

**3 PROOFS OF RESIDENCY REQUIRED FROM LIST BELOW**

Student Name(s)	Grade(s)
Current Building(s)	Effective Date of Change

Parent/Guardian: \_\_\_\_\_

Phone Number: \_\_\_\_\_

New Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

County: \_\_\_\_\_ Township: \_\_\_\_\_

Old Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Old Phone #: \_\_\_\_\_

\_\_\_\_\_

*Parent/Guardian Signature* *Today's Date*

- Column I**  
**one (1) required**
- Mortgage Document**
  - Property Tax Statement** - (most recent)
  - Closing Papers**—Accepted only if you've moved into your house within the past 30 days. Signed by all parties with closing date indicated.
  - Lease – Apartment/Home Rental**—All tenants and occupant's names, including lease beginning/ending dates, must be on lease. Lease must be signed by both landlord and tenant.

- Column II**  
**two (2) required**
- Utility Bill** – Gas, electric, phone, etc.
  - Vehicle insurance document**
  - Homeowners/renters insurance document**
  - Bank Statement**
  - Cable TV Bill**
  - Credit Card Statement**
  - Medical bill or health insurance statement**

**OFFICE USE**

Proofs of residency: \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ initials:

New address school boundary: \_\_\_\_\_ initials:

**VERIFY AND UPDATE RESIDENCY CODES ON ENTRY/WITHDRAWAL TAB IN SKYWARD**

Copies to:  Sibling's schools elsewhere in the district

1/12/22